

Project Management Office
Corporate Real Estate Management

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March 20, 2020

Attention: General Contractors

Re: Current Construction Contracts with the City of Toronto: Project Management Office, Corporate Real Estate Management

Dear Sir/Madam,

I write to provide notice of how the City intends to deal with construction projects currently underway amid the COVID-19 pandemic.

City-led construction projects are a priority for the City and, as always, the health and safety of all workers associated with the delivery of these projects is of paramount importance. The unprecedented circumstances associated with the COVID-19 pandemic punctuates the importance of ensuring the protection of the health and safety of all workers. The City has made arrangements to have these projects appropriately staffed to ensure continued project management and contract administration services (including from contracted consultants) in order for work on these projects to continue safely and unhindered.

It is the expectation of the City that contractors will continue to abide by the terms and conditions of their contracts, which includes adherence to contract schedules, having regard to the role of general contractors as the Constructor under the Occupational Health and Safety Act and any relevant instructions from public health authorities or the Ministry of Labour.

In light of the current extraordinary conditions, we are requesting, where possible, that if Contractors experience labour shortages due to illness or self-isolation of their workers, they make best efforts to fill the gaps they may experience due to worker absenteeism, by seeking additional workers through their union affiliations, where they exist, respecting all labour trades' contractual obligations. Further, contractors are reminded that they must adhere to the City's labour obligations and to the City's Fair Wage Policy.

As we address the unprecedented challenges in the weeks and months ahead we ask that if you find yourselves in a situation where you are unable to address shortages in the work force, and/or equipment and supplies, please immediately notify the City's Project Manager and advise on a proposed plan of action.

In addition, we know that efforts are being made by Contractors to ensure the health and safety of their workers. I want to bring to your attention the resources available online. Toronto Public Health has up-to-date information to support industries and businesses to deal with the virus, including general advice that is being given to all members of the public and important public health practices including: hand hygiene, respiratory etiquette and social distancing.

Please encourage your workers to regularly seek credible information on the City's website at Toronto.ca. Additional questions related to COVID-19 can be directed to Toronto Public Health's Hotline at 416-338-7600.

We will continue to work with you and appreciate your continued efforts to complete the respective projects.

Sincerely,



Frank Molinari, P.Eng
Acting Director, Project Management Office
Corporate Real Estate Management
City of Toronto

Cc: Patrick Matozzo, Executive Director, Corporate Real Estate Management