

National Board Positions Now Open!

Re: Candidates for NAWIC Board of Directors (Officers and Directors)

So, you've decided to run for a position on the NAWIC Board of Directors. Congratulations! It is a challenging and rewarding journey you've started on. Volunteer leaders are the lifeblood of NAWIC. They set the pace for women in construction and influence activities at the local, regional and national levels.

Open Positions:

1. President-Elect (one-year term as President-Elect, one-year term as President and one-year term as Immediate Past President)
2. Vice President (one-year term)
3. Secretary (one-year term)
4. Treasurer (one-year term)
5. Midwest Region Director (two-year term)
6. North Central Region Director (two-year term)
7. Northeast Region Director (two-year term)
8. Pacific Southwest Region Director (two-year term)

Requirements:

1. Officer candidates must have served a majority of a term as a Region Director on the NAWIC Board of Directors.
2. Region Director candidates must have served as a chapter president.
3. All candidates must be a voting member in good standing of a chapter(s) for a minimum of three (3) years prior to submitting your application.
4. All candidates must be actively employed at least 20 hours a week in the construction industry or in a construction-related service in which the majority of your business is in the construction industry.

What to Submit:

1. NAWIC Officer and Director Candidate Form
2. A high-resolution (300 dpi) color photograph (format: jpg, png, psd)
3. 150-word statement on why candidate is qualified and her goals for her term on the NAWIC Board

Deadline and Where to Send Completed Applications

Applications are due on or before **Feb. 1, 2020**. Late applications will not be accepted. Applications should be sent to:

Crissy Ingram
crissy@nawic.org
Fax: 817-877-0324
327 S. Adams Street
Fort Worth, TX 76104

Candidates will be announced by the NAWIC office by Feb. 15, 2020.

2020-2021 NAWIC Board of Directors:

Positions:

1. **Officers:** President, President-Elect, Vice President, Secretary, Treasurer, Immediate Past President
2. **Region Directors:** Midwest Region Director, North Central Region Director, Northeast Region Director, Pacific Northwest Region Director, Pacific Southwest Region Director, South Atlantic Region Director, South Central Region Director, Southeast Region Director
3. **Executive Administrator/Parliamentarian:** Serve on the Board as an advisor with no voting privileges.

Travel*:

1. Board Orientation:
 - a. 2020: Live! By Loews Arlington, TX
 - Officers/Executive Administrator/Parliamentarian: 06/24/2020 – 06/27/2020
 - Arrive on 06/23/2020
 - Region Directors: 06/25/2020 – 06/27/2020
 - Arrive at hotel on 06/24/2020 before 4PM local time
 - Depart 06/27/2020 after 5PM local time or anytime on 06/28/2020
 2. Pre-Conference, Annual Conference and Post-Conference Meetings:
 - a. 2020: The Westin Galleria Houston, TX
 - 08/12/2020 – 08/15/2020
 - Arrive on 08/11/2020
 - Depart 08/15/2020 after 5PM local time or anytime on 08/16/2020
 - b. 2021: Embassy Suites Charlotte Concord Golf Resort & Spa Charlotte, NC
 - 08/11/2021 – 08/14/2021
 - Arrive on 08/10/2021
 - Depart 08/14/2021 after 5PM local time or anytime on 08/15/2021
3. Mid-Year Board Meeting:
 - a. 2021: Embassy Suites Charlotte Concord Golf Resort & Spa Charlotte, NC
 - Officers/Executive Administrator/Parliamentarian: 02/18/2021 – 02/20/2021
 - Arrive on 02/17/2021
 - Region Directors: 02/19/2021 – 02/20/2021
 - Arrive on 02/18/2021
 - Depart 02/20/2021 after 5PM local time or anytime on 02/21/2021

* NAWIC reimburses some travel for Board members as detailed on that year's approved budget. **Dates and locations subject to change.**

Responsibilities/Duties:

1. Remain a member in good standing by renewing membership prior to the deadline date of October 1st, 2020.
2. Operations Manual Section A:
 - a. Officers:
 - Article VIII – NAWIC Board of Directors
 - Article IX – Officers; Sections 1 and 2
 - Article XI – Executive Committee; Section 2 and 3

Initial: _____

2020-2021 NAWIC Board of Directors Continued:

- b. Region Directors:
 - Article VIII – NAWIC Board of Directors
 - Article X – Region Directors; Section 2
- c. Parliamentarian:
 - Article XVII – Parliamentary Authority
3. Operations Manual: Review and become familiar with the sections of the Operations manual especially Sections A and C.
4. Directors: Liaison between the board and the members.
5. Region Fall Conference (October-November) (Optional): This is usually a one- to two-day event.
 - a. Officers shall represent NAWIC at one or more Region Fall Conference's as appointed by the President.
 - Make every effort to attend own region's Fall Conference.
 - b. Region Directors are required to preside over their Region's Fall Conference.
6. Region Forum (April-May): Forum is usually a two- to three-day event.
 - a. Officers shall represent NAWIC at one or more Region Forum's as appointed by the President.
 - Make every effort to attend own Region's Forum.
 - b. Region Directors are required to preside over their region's Forum.
7. Board Conference Calls:
 - a. Bi-monthly one-hour (approximately) conference call on a scheduled TBD date and time for the year.
 - b. Additional calls may be scheduled if needed.
 - c. Calls may take place during working hours.
8. Reports/Articles: Provide written reports and/or articles for Board Meetings, Connection newsletter and/or NAWIC Today as requested by President.

These travel and responsibilities/duties are standard for the NAWIC Board of Directors. Each position may also be requested to perform additional duties by the President, Executive Administrator or the Board of Directors. I have read and understand all the travel and responsibilities/duties and will abide by them if I've been elected or will be elected for a 2020-2021 NAWIC Board position. In addition, I commit to come prepared for, attend and participate in National and Regional meetings both in person and conference calls as detailed above.

Signature: _____

Printed Name: _____

2020-2021 Elected, Candidate or Appointed Position: _____

Date: _____

If you have any questions, please contact Anne Pflieger, CIT, National President-Elect at akpnawic@charlesinc.com.

Initial: _____

NAWIC National Officer and Region Director Candidate Application

Must be submitted by Feb. 1, 2020

Name: _____ Date: _____

Chapter Affiliation: _____ Year Joined: _____

Officer Position Sought: (check one)

President-Elect Vice President Secretary Treasurer Region Director

If running for Region Director, name region: _____

Company: _____

Company Type: _____

Business Address: _____

Business Phone #: _____ Business Fax #: _____

Home Phone #: _____ Preferred email: _____

Current Position/Job Title: _____

Employed Full Time Part Time Job

Duties

--

Additional Construction Industry Experience

--

Number of Years in Construction: _____ Employee Owner

Educational Background (Denote highest level completed and/or certifications)

Institution	Degree/Certification

Community/Industry Affiliations

--

Reason Running for Office (40 words or less)

--

NAWIC Volunteer Positions/Experience (List Below)

NAWIC National Officer/Director	Year

National/Region Committee Chair	Year

Elected Chapter Office/ Committees Held	Year

National/Region Committee Member	Year

NEF Offices/Committees	Year

NAWIC National, Region or Chapter Awards

--

NAWIC may publish information from this application and the attached statement. Contact information will not be published, with the exception of your preferred email.

Signature: _____ Date: _____

Please notify me of election results by: Email Phone

Required Attachments:

1. One (1) high-resolution (300 dpi) color photograph of candidate (Format: jpg, png, psd)
2. 150-word statement on why candidate is qualified and her goals for her term on the NAWIC Board