

FLORIDA ASSOCIATION OF SCHOOL BUSINESS OFFICIALS OUTSTANDING BUSINESS OFFICIAL AWARD

The Florida Association of School Business Officials (FASBO) is accepting nominations from its membership for the FASBO Outstanding Business Official award. The award recognizes an outstanding FASBO member who exemplifies professionalism, leadership and innovation in the field of school business management. The award winner will be recognized by FASBO at the annual conference in October. In addition, the winner will be recognized by the Southeastern Association of School Business Officials (SASBO) at their annual conference in April.

A team of past Association of School Business Officials International (ASBO) Eagle Award recipients from SASBO will assist the winner in preparing an application for the ASBO International Eagle and/or Pinnacle awards, if they so desire.

Guidelines:

A Superintendent or active member of FASBO may submit nominations for the Outstanding Business Official to FASBO by submitting the following information:

- A completed application and attachments must be submitted to FASBO on or before July 1 of each year which includes:
 - A description of the nominee's service to their school district, the profession, their colleagues and their communities;
 - Letters of recommendation (three preferred), at least two of which directly address issues concerning the nominee's activities and career as a school business official; and
 - Any additional information regarding the nominee, as appropriate, on a separate sheet.

Nominees for the Outstanding Business Official award must be a current active member of FASBO who is employed by a Florida school district.

A committee selected by the FASBO President will review the nominees objectively. The committee reserves the right to request additional information on any nominee. The committee will then make a recommendation to the FASBO Board of Directors for approval. Each nomination will be valid and maintained on file for two years unless withdrawn by either the nominee or the nominating party.

FASBO will notify the Superintendent and/or family of the successful candidate and invite them to attend the presentation of the award at the annual conference. The names of the nominees submitted, and the selection of the successful candidate, will be kept in strict confidence.

**FASBO Outstanding Business Official Award
Nominee Information Form**

Nominee Information

Full Name of Nominee (an active Association member)

Position Title _____

Current Employer _____

Years with Current Employer _____

Address

Previous Employers (List all known)

Total Years of Service as a School Business Official (estimate if unknown)

Please provide the nominee's superintendent as well as a family contact in the event this nominee is chosen as a recipient.

Superintendent Name _____

Telephone Number _____

Family Contact _____

Telephone Number _____

Nominator Information

Name of Nominating Individual (an active FASBO member)

Position Title _____

Employer _____

Address _____

Telephone Number _____

Email _____

Please provide the Committee with as much information as possible on the Nominee by answering the questions on the following page.

When appropriate, please indicate the total years of service for the various activities described.

1. Describe the achievements that the individual you are nominating has made to his/her current and prior school district:

2. Describe the service that the individual you are nominating has provided to his/her peers and subordinates either through state, regional, district or other formal/informal arenas.

3. Describe the service that the individual you are nominating has made to FASBO.

4. Describe the community service provided by this individual.

Return this nomination application, the three letters of recommendation and any additional information to:

**FASBO / Robin Hukill
Attn: OBO Award
75 N. Pace Blvd.
Pensacola, FL 32505**

All nomination applications must be postmarked by **July 1**. Applications received after the deadline will be considered the following year. Faxed nomination applications will not be accepted.