



2005 Evergreen Street, Ste. 1500, Sacramento, CA 95815

**Townhall (Focus Group) Meeting Information**

<b>Date:</b> October 23, 2019	<b>Time:</b> 8:30 am to 12:30 pm	<b>Venue:</b> Lake Tahoe Room SPCB, Sacramento, CA	<b>Facilitators:</b> OPES Representatives
-------------------------------	----------------------------------	--	---

<b>Subject:</b>	Applicator Branch Occupational Analysis (OA) Focus Group Meeting
<b>Purpose:</b>	<ul style="list-style-type: none"> <li>➤ The purpose of the OA is to develop a description of the Applicator profession in terms of the tasks and knowledge that must be mastered to practice safely and competently to protect consumers. The results of the new OA will be used to help ensure that licensing examinations accurately assess what Applicators do while performing their work and what knowledge they require.</li> <li>➤ The purpose of the focus group is to provide an opportunity for stakeholders (e.g., Applicators, Operators, Field Representatives, Educators, and the public) to provide feedback on issues concerning the practice of the Applicator licensee such as, but not limited to: existing challenges, emerging trends, anticipated changes in California law, and practice areas that merit special consideration (e.g., California specific parameters of practice).</li> </ul>

**Agenda:**

8:30am – 9:15am\*: Presentation – Overview of Occupational Analysis & Exam Development

9:15am – 9:25am\*: Instructions and division of attendees (depending on the number of participants) into small focus groups based on their branch &/or license type.

9:25am – 10am\*: Review current Applicator exam plan (Task & Knowledge) in use.

10am – 10.15am\*: Break

10:15am – 11:15am\*: Small focus group activity with discussion of questions (Sample questions given below)

11:15am – 12:15 pm\*: Large group general discussion and recording of findings

12.15 pm – 12.30pm\*: Further comments, questions and answers

\*Please Note: Times are approximation

**California Applicator Occupational Analysis Focus Group**  
**Sample Questions for Discussion & Input**

The following questions are provided to stimulate thought and discussion in areas where stakeholder input may contribute to the development of the occupational analysis. Stakeholder input and suggestions will be transcribed and included for discussion in upcoming occupational analysis workshops. In consideration of the previous occupational analysis(OA) definition of practice, please answer/discuss the following questions within your focus group:

1. Please describe the knowledge, skills and competencies that are expected from Applicators.
2. In general, how well do you think applicators are meeting those expectations?
3. What are all the primary responsibilities of the Applicator when performing the job?
4. With reference to the existing exam plan is there anything that does not make sense or that does not currently apply to the practice of the Applicator profession?
5. If you were to think of the 5 most common activities performed by Applicators does the current definition of practice address them?
6. Is there a particular practice area missing?
7. What practice areas merit special consideration for exploration in the upcoming occupational analysis workshops, and why?
8. How does the knowledge of Applicators possessed by entry-level Applicators (0-5 years in licensed practice) differ from that of a more experienced Applicator (6 or more years in licensed practice)?
9. What kind of education or training is received by or given to the applicator and for how long before they take the licensing exam?
10. What are the challenges faced by Applicators in taking the exam and passing it?