

2022 Georgia County Internship Program Grant Recipient Counties

Athens-Clarke County

Videography and Photography Project: The intern will assist the public information office with the documentation and promotion of facilities, events, programs, staff, and other areas through photography and videography. The intern will also develop at least one standalone video of their own over the course of the internship for use on the government access channel and/or social media.

Augusta-Richmond County

Transportation Planning Project: The intern will support the City of Augusta's Planning Department by conducting transportation policy analysis focused on transportation equity. They will conduct background research, collect and analyze data, document technical analyses and write reports. They will also gain insight into the functioning of Metropolitan Planning Organizations.

Management Fellow Project: The interns will work directly under the deputy administrator to support various research projects and other related public administration and management analysis tasks. Projects will include strategic plan development and surveying, legislative research on blight, and economic development and finance research.

Bartow County

Erosion and Sedimentation Project (Kundell Environmental Award): The intern will assist the engineering department in a plan review of residential drainage and tertiary plans and support erosion and sedimentation inspections at larger developments. They will also develop an erosion and sedimentation plan to educate staff on regulations and Erosion and Sedimentation compliance.

GIS Project: The intern will perform research to update and complete a comprehensive GIS layer identifying cemeteries within the county. They will determine geographic locations of cemeteries and compile contact information to edit the GIS database.

Bulloch County

Digital Media Project: The intern will work to create digital media for employees and the public for training purposes. They will research and develop appropriate guidelines and create a training presentation with digital media such as videos and graphics. They will also create a digital media library (short videos, social media graphics, etc.) that will inform the public of answers to frequently asked questions.

Camden County

Public Works Project: The intern will complete a research project on road history to find missing information and build county road files. They will also work on a bridge asset inventory with photo documentation of county bridges. The intern will also identify, collect, and plot GIS points for cross pipes under roads and outfall ditches to update GIS records.

County Clerk and Human Resources Project: The intern will be shared across the county clerk and human resources departments. For the county clerk, the intern will review and update the code of ordinances to include gender neutral language and other updates requested by departments. For human resources, the intern would revise and reformat the current policies and procedures document and work with staff to make recommendations for policies and procedures.

Cherokee County

Recreation and Parks Project: The intern's main project will be creating a "Get Out" take-home pamphlet for participants in Cherokee's outdoor adventure-based youth camps. The pamphlet will outline outdoor recreation activities for the camps and cover the importance of ecosystems and outdoor recreation. They will also assist the Outdoor Recreation Coordinator during camp hours and lead camp activities.

Communications Project (Kundell Environmental Award): The intern will work to develop marketing and communications programs for Keep Cherokee Beautiful. They will develop and manage content on the KCB website and promote recycling through digital/social media, print media, and direct communications with citizen groups in the county.

Records Tech and Compliance Project: The intern will work to complete a record retention project for the Cherokee court system. They will evaluate current files and re-class files based on disposition date. They will also research case files to ensure all items in a file have been digitally recorded.

Cobb County

Stream Monitoring Project (Kundell Environmental Award): The intern will assist with daily operations and projects with the Cobb County Water System Stream Monitoring Program. A major project will include sampling water quality at stream sites and entering and analyzing collected data. They will also participate in fish assessment at streams and help sort and identify preserved macroinvertebrate samples.

“Keep Cobb Beautiful” Project (Kundell Environmental Award): The intern will work with staff on a sampling protocol to identify litter and its impact. They will focus on right-of-way observations, data collection, and cleanup assessments near the county line. They will collaborate with neighboring Keep America Beautiful affiliates to conduct a litter index survey throughout the summer months.

Human Resources Operations and Efficiency Project: The intern will work to create standardization and simplification around HR process documentation by evaluating other county departments. The intern will be able to conduct interviews, draft data flow diagrams, and write knowledge articles.

Douglas County

Property Safety Inspection Project: The intern will write inspection reports on commercial structures/facilities, trail systems, parks/activity systems, and an aquatic center. The intern will conduct these reports on-site and help the county meet safety and health regulations.

Effingham County

Roads Condition Assessment Project: The intern will lead a roads condition assessment project, developing a condition assessment for each road throughout the county. The intern will create visual guides and use data to develop a prioritized list of roads for grant funding. They will also use GIS mapping systems to create an inventory of the county road system.

Fayette County

Laboratory and Compliance Project (Joan Garner Health and Human Services Award): The intern will work in the water quality laboratory and receive training in operations of a drinking water laboratory. Specifically, the intern will assist with sampling for lead and copper in elementary schools and additional field sampling.

State Court Legal Project: Interns will receive a case of their own to work from start to finish on a particular issue. They will draft and finalize at least one order for a judge to review. They will analyze arguments, research the applicable law, and include what they learned about the specific facts of a case and the law into the order.

State Court Solicitor General Legal Project: Interns will assist in all stages of the prosecution of misdemeanor cases. They will help in building case files for prosecutors and managing and preparing court calendars. They will be exposed to victim and non-victim cases and will also learn the case management system.

Fulton County

Legislative Project: The intern will work with Fulton County Intergovernmental and Interagency Affairs to monitor research and summer policy committees in the Georgia General Assembly, specifically on issue areas including behavioral health and justice. They will also assist staff managing citizen taskforces, interact with interagency staffs, and draft notes and briefs.

Youth Commission Project: The intern will implement the Fulton County Youth Commission program, which empowers youth to become knowledgeable and involved in local government. The intern will help coordinate the program, which includes recruiting youth commissioners, organizing and executing planning and training meetings, handling correspondence, and marketing and coordinating the opening retreat and parent orientation.

Television and Film Production Project: The intern will work with the Director of Broadcast/Cable and Fulton Film to assist with videography projects. They will help create voice overs, communication plans, and assist in the production of an infomercial.

Glynn County

Website Development Project: The intern will assist with redesigning the Glynn County Police Department website. They will work to compile relevant information to include on the website such as monthly statistical reports, crime mapping, annual reports, strategic plans, and grant information.

Gwinnett County

Planning and Development Project: The intern will collaborate with planning staff to complete an update to Gwinnett's 2040 Unified Plan. They will conduct a comparative analysis to address changes that arose from the Gwinnett County Housing Study. They will create info graphs, draft reports, and review planning studies to support an updated Unified Plan.

Henry County

Transportation Planning Project: The intern will undertake projects related to the updated transportation plan. The intern will create a database of all the recommended transportation projects and profiles/maps of each road project. They will also create an interactive website road map of Henry County that includes recommended transportation projects.

Planning and Zoning Project: The interns will be involved in long-range planning in the Henry County Planning and Zoning Department related to changes in the Unified Land Development Code (ULDC). The intern will communicate with county planners to identify code inconsistencies and make suggestions. They will conduct research on zoning codes from other jurisdictions and draft verbiage for code amendments.

Macon-Bibb County

Public Defender Project: Interns will complete research, interpretation, and management of client case files. They will also engage with Office of the Public Defender staff, observe court proceedings, interact with clients, and attend staff meetings.

Communications and Marketing Project: The intern will assist the superior court clerk with multiple projects related to public awareness of the services provided through the superior court clerk's office to its residents. The intern will create informative brochures, videos, manuals, and other forms of communication for various awareness projects.

Meriwether County

Probate Court Project: The intern will assist the court in hearing civil and criminal cases in probate and superior courts. They will perform research and preparation of files for court proceedings, interact with lawyers and the district attorney, and assist with issuance of marriage licenses and other permits.

Monroe County

Records Retention Project: The intern will organize yearly records per the State of Georgia retention schedule. They will work to systematize and organize records for easier record keeping, including labeling, downsizing, and general organizing.

Legal Project: The intern will be assigned to an assistant public defender and will work with them through all the stages of the legal process. They will conduct research, write reports, and attend court hearings and client meeting. Additionally, if the intern qualifies, they will be able to handle cases in court.

Muscogee County

Legal Project: The intern will work with the City of Columbus Attorney's Office to learn how the legal system applies to local government and witness everyday interactions between branches in a consolidated government. They will attend staff and city council meetings, perform computer research, attend court hearings, and learn how to draft local government documents.

Spalding County

Museum Digital History Project: The intern will work with the curator of the Griffin-Spalding African American History Museum to conduct research. They will plot locations significant to the local Civil Rights Movement with Arc Collector, conduct historical research, and produce a StoryMap to detail the historical narrative.

Troup County

Solicitor's Office Project: The intern will work with the solicitor's office to manage a clean-up designed to address a backlog of state court misdemeanor cases accumulated during the pandemic.

The intern will work with the solicitor directly with technology, plans, and processes for the cleanup campaign.

Probate Court Project: The intern will complete a historical preservation project for Troup County Probate Court. They will identify, digitize, and catalog old marriage licenses in the probate court software, making them more accessible to court staff and Troup County citizens.

Upson County

Building and Zoning Project: The intern will be responsible for two projects: updating building permit standards, processes and procedures, and consulting with the environmental health department on development of ordinances. They will also assist with public needs and daily inquiries.

Walker County

Fleet Maintenance Project: The intern will work with the fleet director on day-to-day operations. They will work on developing a systematic program for the parts department. They will also be trained in purchase orders, coding, and office communications to organize and invoice jobs within county government.

Warren County

Technology Program Project: The intern will aid in the implementation of the Asset Management System for Warren County. They will add items into the system, install new computers and software, create webpages for county government departments, and implement a new email signature program. They will work with the director to create programs for computer replacement, storage, and retirement, as well as assist with the implementation of a new security system throughout county government buildings.