



# 2014/2015 Bursary & Scholarship Program

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Since 1990, the WRLA has demonstrated its commitment to continuing education by offering scholarships and bursaries to selected applicants of WRLA member employees and their dependents.

**Seven \$1,500 bursaries and seven \$3,000 scholarships** per academic year may be awarded to selected applicants who have been accepted as of September 2014 for their first or second year of studies at a recognized University, College, or Technical Program.

- Full and part-time employees, owners and their dependents, of WRLA retail, affiliate and associate member companies are eligible to apply.
- The applicant must be under 25 years of age at the time of application and entering their first or second year post secondary education on a full time basis. Full time student is defined as a minimum 60% of a full course load
- All employees must have been employed with the member firm for at least one year at the time of application and each member company must be a member of the WRLA for a minimum of twelve months prior to submission deadline.

## **Bursary** (Definition)

Non-repayable sum of money presented to an eligible student who has demonstrated financial need and satisfactory academic record. Bursaries are awarded based primarily on financial need as opposed to academic merit.

## **Scholarship** (Definition)

Non-repayable sum of money presented to an eligible student to help continue his/her studies. Scholarships are awarded based primarily on academic merit as opposed to financial need.

The Bursary and Scholarship Award Program may be altered, amended or discontinued at the discretion of the WRLA Board of Directors. (*As of January 2014*) The decision of the Scholarship and Bursary Selection Committee and the WRLA is final and not open to appeals. A recipient is limited to one bursary or scholarship award.

The following application is to be used for applying for a bursary or scholarship. The Bursary Program will be run in addition to and separately from the Scholarship Program. **Applicants may be awarded either a bursary or scholarship, but not both.** The WRLA will automatically submit unselected bursary applications to the scholarship division for review.

## **Bursary**

Deadline for submission: **August 8, 2014**

Bursary recipients will be notified and awarded their bursary in September 2014.

## **Scholarship**

Deadline for submission: **October 3, 2014**

Scholarship recipients will be notified in November and awarded their scholarship in January 2015.

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## APPLICATION Form

I am applying for a:  BURSARY  SCHOLARSHIP

Applicant Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Social Insurance Number: \_\_\_\_\_

Home Address: \_\_\_\_\_

City: \_\_\_\_\_ Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Telephone: (\_\_\_\_) \_\_\_\_\_ Fax: (\_\_\_\_) \_\_\_\_\_

Email Address: \_\_\_\_\_

Parents' Names (first & last) Father: \_\_\_\_\_ Mother: \_\_\_\_\_

Company: \_\_\_\_\_

I have been accepted for:  first year  second year at (Institute name): \_\_\_\_\_

**Pick one only**

University Degree Program title \_\_\_\_\_

University Transfer Program title \_\_\_\_\_

College or Technical Program title \_\_\_\_\_

Is this a re-application?  yes  no

Please describe other financial aid and scholarships received for the 2014/2015 academic year:

**The following must be enclosed with this application:**

- 750 WORD STATEMENT** (12 pt. font double spaced) describing your career aspirations and goals, academic achievements, extracurricular activities, leadership and community involvement over the last few years, and financial need.
- Bursary applicants** in addition to above 750 word statement must complete the attached STATEMENT of NEED.
- Photocopy** of high school transcript
- Photocopy** of first year marks if entering second year of program
- Photocopy** of 2014 Admittance Form
- Photocopy** of 2014 Course Timetable
- Letter of recommendation** by a teacher or principal from a school you attended (current year)
- Member Certification** and **Student Authorization form** (attached)

*In the event that I receive a 2014/15 WRLA Bursary or Scholarship, I give the WRLA permission to publish my picture and relevant information in WRLA materials as it relates to the award. **Due to Canada Revenue Agency regulations a T4A will be issued.** All applications, marks, references, etc. are kept in the strictest confidence and become the property of WRLA. Visit [www.wrla.org](http://www.wrla.org) to view our privacy statement and policy.*

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Mail OR Fax OR Email your COMPLETE signed application to:**  
Western Retail Lumber Association Inc. 213 Notre Dame Avenue, Suite 1004, Winnipeg, MB R3B 1N3  
Tel: (204) 957-1077, (800) 661-0253 Fax: (204) 947-5195 Email: [kristas@wrla.org](mailto:kristas@wrla.org)  
**\*Bursary Application Deadline: August 8, 2014 - Scholarship Application Deadline: October 3, 2014\***



# 2014/2015 Bursary & Scholarship Program

## WRLA MEMBER CERTIFICATION

I certify that \_\_\_\_\_ (**applicant**) is entitled to apply for this bursary or scholarship as a:

Dependent of \_\_\_\_\_ (**employee name**)

- Pick one only**
- who is a full-time employee**
  - who is a part-time employee (10 hours week or more)**
  - who is an owner**

**OR**

Full-time employee (**applicant**)

**OR**

Part-time employee (**applicant**) (**10 hours week or more**)

Date of employment: \_\_\_\_\_ (**hire date**)

Member Company Name: \_\_\_\_\_

**Must be a WRLA Member in good standing for the 12 months prior to submission date**

Company Address: \_\_\_\_\_

City: \_\_\_\_\_ Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Telephone: (\_\_\_\_) \_\_\_\_\_ Fax: (\_\_\_\_) \_\_\_\_\_

Email Address: \_\_\_\_\_

### **Owner/Manager** Verification

First and Last Name (print): \_\_\_\_\_

Signature \_\_\_\_\_



### STUDENT AUTHORIZATION

This gives WRLA permission to contact \_\_\_\_\_ (*name of institution*) to confirm the program in which I am currently enrolled.

Student Name (print): \_\_\_\_\_

Student Signature \_\_\_\_\_ Date: \_\_\_\_\_



# 2014/2015 Bursary & Scholarship Program

## STATEMENT OF NEED

**Bursary Applicants** in addition to 750 word statement complete this form and attach to your application

	Monthly Expenses		Monthly Resources
Housing/Rent	\$	Employment Income	\$
Food	\$	Spouse's Income	\$
Utilities	\$	EI/ETS Training Allowance	\$
Transportation	\$	Child Tax Benefit	\$
Day Care	\$	Parental Contribution	\$
Debt Payments	\$	Sponsorship	\$
Miscellaneous (clothing, recreation, etc.)	\$		\$
Total \$	\$	Total \$	\$
	<b>Other Monthly Expenses</b>		<b>Other Monthly Resources</b>
Outstanding Tuition	\$	Student Loans	\$
Outstanding Books	\$	Other	\$
Total \$	\$	Total \$	\$
Grand Total \$	\$	Grand Total \$	\$

Please list any **exceptional** expenses you (or your spouse, where applicable) have or expect to have during the academic year.

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I certify that the information above is complete and that I understand this information is to be used by the bursary committee only to aid in their selection of the bursary recipients.

Student Name (print): \_\_\_\_\_

Student Signature \_\_\_\_\_ Date: \_\_\_\_\_

### Privacy Statement

*The WRLA is staffed by professionals who strive to serve the members of our association. The WRLA is committed to protecting the privacy and safeguarding the personal information of its members and service providers. All personal information collected by the WRLA is done so in accordance with the Personal Information Protection and Electronic Documents Act (PIPEDA)*