



# Responsible Master Plumber NEW 24-Hr Training Course!

When:

**October 26-28, 2018**

**8 am-6 pm (Fri & Sat) and 8 am-2:30 pm (Sun)**

Where:

**PHCC Headquarters**

**145, Trademark Dr., Buda, TX 78610**

Cost:

**Members \$360 / Non-Members \$450**

**Breakfast & Snacks Provided**

**Please call 512-523-8094 for questions regarding  
the new requirements or 24 Hour Training or visit  
[www.phcc-tx.org](http://www.phcc-tx.org)**

Name \_\_\_\_\_

Company \_\_\_\_\_

Address : \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_

Email address \_\_\_\_\_

Method of Payment (select one—provide info if necessary):

Credit Card # \_\_\_\_\_

exp M/YR: \_\_\_\_/\_\_\_\_ CVV: \_\_\_\_\_

Cardholder First & Last Name: \_\_\_\_\_

Check, Cashier's Check, or Money Order: (included)

## Day 1: Local, state, federal rules & regulations

Introduction to 3 day course: Discussion & Q&A regarding newly adopted rules; Guest lecturers in applicable subject (Texas Workforce Commission, Comptroller's Office): insurance, bonds, workman's compensation, sales tax, municipal and county taxation.

## Day 2: Finance

"Understanding Overhead." General accounting software, invoicing and inventory, payroll, budgeting, operational loans, credit. Group project: exploring the Small Business Association Online. Importance of online communication when locating finance resources.

## Day 3: OSHA, Customer Service, Legal

Understanding OSHA as the RMP, "Tools of the Trade", "Executing Exceptional Service Calls-", Implementing a written service agreement, RMP requirements for advertising and invoicing, update on COI renewals, TSBPE relations, Q&A.

Upon completion of the course, an official "Certificate of Completion" (indicating the material covered) will be issued to each student who successfully completes 24 contact hours.

**Register Today!**

**Mail or Fax registration form or**

**Email form to [leslie@phcc-tx.org](mailto:leslie@phcc-tx.org)**

**Register/prepay online at [www.phcc-tx.org](http://www.phcc-tx.org)**

**PHCC Texas**

**145 Trademark Dr., Buda, TX 78610**

**Ph: 512.523.8094 Fax: 512.523.8104**

**[www.phcc-tx.org](http://www.phcc-tx.org)**