

PRE-CONVENTION TRAINING & CERTIFICATION

CERTIFICATION EXAM PREPARATORY COURSE DESCRIPTIONS AND SCHEDULE

Start or Complete Your Professional Certification Here! SPFA is all hands on deck to help you get what you need to be certified.

Monday, February 8th 8:00AM - 4:00PM

SPF Roofing Master Installer

Exam Preparatory Course

This course helps prepare the student to take the SPFA Certification Exam for SPF Master Installer Roofing. The topics covered in the curriculum include: Pre-Job Planning, Troubleshooting and Repair, Preparing for Third Party Inspection, Maintenance, Repair and Renewal, SPF Equipment, and Coating Equipment. ***NOTE:** The Master Installer is expected to have the knowledge covered in the Assistant and Installer curriculum.

SPF Insulation Master Installer

Exam Preparatory Course

This course helps prepare the student to take the SPFA Certification Exam for SPF Master Installer Insulation. The topics covered in the curriculum include: Troubleshooting and Repair, Preparing for a Third Party Inspection, Thermal and Ignition Barriers, Sealant Foams - One and Two Component, Hybrid Insulation Systems, SPF Equipment, and Coating Equipment. ***NOTE:** The Master Installer is expected to have the knowledge covered in the Assistant and Installer curriculum.

SPF Field Examiner

Exam Preparatory Course

This preparatory course is for individuals wishing to become a certified field examiner. You will learn how to observe, record, and assess the work of the installer seeking SPFA Certification for Master Installer in both insulation and roofing. The process and procedures for conducting the field examination will be taught. These include the "do's" and "don'ts" of conducting a Field Examination, such as what communication is permitted with a candidate, and the importance of refraining from coaching a candidate.

SPF Assistant Exam Preparatory Course now available online in English and Spanish

You can take this course any place you have internet access. Once registered, you have 30 days to complete the course (approximately 6 hours long). Please visit sprayfoam.org/certification for more details and for registration and information. Fees for Exam Prep Course are not included in written examination registration.

Continuing Education

Attention SPFA PCP Participants

As part of the re-certification process every 5 years, Continuing Education Units are required. You can fulfill a portion of this requirement by simply attending any SPFA Breakout Session and have the room monitor verify your attendance on the form we provide. See the Certification Handbooks at sprayfoam.org for more details.

**To become SPFA certified, you must pass the exam for each level of certification; in addition to all lower level written exams, starting with the entry level SPF Assistant Written Examination. Class attendance is not required, but is highly recommended to help prepare for exams.*



PRE-CONVENTION TRAINING & CERTIFICATION

Tuesday, February 9th 8:00AM - 4:00PM

SPF Insulation Installer

Exam Preparatory Course

This course helps prepare the student to take the SPFA Certification Exam for SPF Installer Insulation. The topics covered in the curriculum include: Pre-Job Planning, Jobsite Set-up Procedures, Substrate Preparation, Start up Procedures, Installation Methodology, and Shut down Procedures. **NOTE:** The Installer is expected to have the knowledge covered in the Assistant curriculum.

SPF Roofing Installer

Exam Preparatory Course

This course helps prepare student to take the SPFA Certification Exam for SPF Installer Roofing. The topics covered in the curriculum include: Jobsite Set-up Procedures, Substrate Preparation, Start up Procedures, Foam Installation Methodology, Shut down Procedures, Coating Chemistry and Installation Methodology, and Shut Down (end of job). **NOTE:** The installer is expected to have a working knowledge of the Assistant curriculum.

SPF Insulation Project Manager

Exam Preparatory Course

This course helps prepare the student to take the SPFA Certification Exam for SPF Project Manager Insulation. The topics covered in the curriculum include: SPF Estimating Guidelines for Materials Usage, Building Science Basics, Building Envelope Design, Mechanical Systems, Codes and Standards, and Material Design and Selection. **NOTE:** The Project Manager is expected to have the knowledge and skills covered in the Assistant, Installer, and Master Installer curriculum.

SPF Roofing Project Manager

Exam Preparatory Course

This course helps prepare the student to take the SPFA Certification Exam for SPF Project Manager Roofing. The topics covered in the curriculum include: SPF Estimating Guidelines for Materials Usage, Codes and Standards, Material Design and Selection, and Roofing Fundamentals. **NOTE:** The Project Manager is expected to have the knowledge and skills covered in the Assistant, Installer and Master Installer curriculum.

Written Exams do not require exam preparatory class.

Those interested in becoming a Certified Field Examiner are encouraged to volunteer and/or observe the Field Exams during Sprayfoam 2016. By doing so, you will fulfill the requirements of being vetted. See SPFA web site for details. Candidates for PCP Certified Master Installer should consider completing the Field Exam(s) being offered at Sprayfoam 2016. Passing the Field Exam is required to become a Certified Master Installer.

Monday - Tuesday, February 8th - 9th 8:00AM - 4:00PM

ABAA Certified Applicator Training

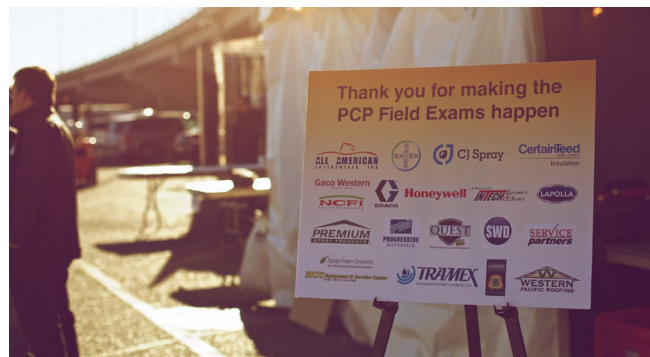
2 Day Course

The Spray Polyurethane Foam installer training course consists of both theory and practical instruction. The classroom portion of training emphasizes understanding the need for and function of an air barrier assembly, the ability to select and install the correct material in SPF application, the ability to confirm proper installation through on-site testing, and the documentation required throughout the air barrier installation process.

This course is not required for SPFA PCP certification.

For more details on specific job tasks which will be covered for each level, please refer to the Certification Handbooks available at sprayfoam.org.

Check sprayfoam.org for information on taking the CPI Chemical Health and Safety Course.



EXAMINATIONS SCHEDULE

SPFA PROFESSIONAL CERTIFICATION PROGRAM FIELD EXAMINATIONS

Monday - Tuesday, February 8th - 9th 8:00AM - 4:30PM

Field Examinations

The Field Examination is an over-the-shoulder evaluation for SPFA PCP Certified Master Installer candidates to demonstrate their ability to manufacture spray polyurethane foam. This evaluation covers critical task abilities that each candidate must obtain in order to be certified.

The candidate is required to bring documentation and equipment, including, but not limited to: safety checklist, safety and warning signs, personal protective equipment, etc. The candidate will be notified of what will be required at Sprayfoam 2016. For a detailed list, refer to either the Roofing or Insulation Certification Handbooks at sprayfoam.org.

Field exams will be offered for:

- 1) SPF Insulation Master Installer – Open Cell
- 2) SPF Insulation Master Installer – Closed Cell
- 3) SPF Roofing Master Installer

Check sprayfoam.org or contact Kelly Cook Marcavage, Certification Director, kmarcavage@sprayfoam.org or 571-748-5003 for more details!

Registration for both the SPFA PCP Courses/Exams and the Convention is available through sprayfoam.org. Exam Preparatory Courses, Written Examinations, and Field Exams are NOT included in regular Convention Registration. See page 18 for more details.



SPFA PROFESSIONAL CERTIFICATION PROGRAM WRITTEN EXAMINATIONS



Written Examinations

In order to take Exams, you must register for the SPFA Professional Certification Program and pay a one-time fee. Written Examinations are available for each level.

To become certified under SPFA's program, you must pass the exam and meet the criteria for each level of Certification you would like to achieve, in addition to the exam for the previous levels.

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| a) Insulation and Roofing Assistant* | h) Master Supplier Representative: Insulation |
| b) Insulation Installer* | i) Master Supplier Representative: Roofing |
| c) Insulation Master Installer* | j) Master Supplier Representative: Combined Exam |
| d) Insulation Project Manager | k) Field Examiner |
| e) Roofing Installer* | |
| f) Roofing Master Installer* | |
| g) Roofing Project Manager | |

* These exams also available in Spanish.

Written Schedule*

Monday, February 8 th	8:00AM - 6:00PM
Tuesday, February 9 th	8:00AM - 6:00PM
Wednesday, February 10 th	8:00AM - 6:00PM
Thursday, February 11 th	8:00AM - 4:00PM

* Each written exam may be taken during the above dates and times. Please be aware that the testing room **closes** at time listed. The last exam of each day will begin no **later than 2 hours before the room closes** (or 4 hours before for the combined supplier rep exam.) You must enter room no later than **4:00PM on Monday, Tuesday, and Wednesday** to take written exam, and no later than **2:00PM on Thursday**. Supplier rep combined exam must enter no later than 2:00PM Monday - Wednesday and 12:00PM Thursday. Please plan your schedule accordingly.