

CONDUCTING AN EFFECTIVE WORKPLACE HARASSMENT INVESTIGATION

FULL-DAY INTENSIVE WORKSHOP

A workplace investigation can be an effective, and at times necessary, tool for any employer. An organized and well-planned investigation will bolster the credibility of its finding if brought before an adjudicator for review. By contrast, a poorly planned and executed investigation can result in a finding the investigation was unlawful, and potentially attract damages against the employer for acting in bad faith.

With the advent of Bill 132, employers are increasingly conducting workplace harassment investigations 'in house' in an effort to reduce cost.

This one-day workshop will provide training on how to conduct a workplace harassment investigation using real-life scenarios and interactive learning sessions.

Topics include:

- What types of complaints or misconduct need to be investigated?
- Conducting the interviews
- Dealing with tricky investigation situations
- How to reach findings of fact
- What is (and is not) harassment?
- Writing an effective investigation report
- Post-report issues

DATE (TWO OPTIONS): **Tuesday, November 14, 2017, 9:00 a.m. to 4:00 p.m. OR**
Thursday, December 7, 2017, 9:00 a.m. to 4:00 p.m.

VENUE: Sherrard Kuzz LLP, 250 Yonge Street, Suite 3300, Toronto

COST: \$450.00, plus taxes

REGISTER: <http://www.sherrardkuzz.com/workshops.php>

As this is a small group workshop, space is extremely limited. Register early to avoid disappointment.