

## **The Pershing Square Foundation**

The Pershing Square Foundation supports exceptional leaders and innovative organizations that tackle important social issues and deliver scalable and sustainable impact.

The Pershing Square Foundation is a private family foundation based in New York. The Foundation was founded in December 2006 by Karen and Bill Ackman. Bill is the CEO and Portfolio Manager of Pershing Square Capital Management, L.P. Olivia Tournay Flatto, Ph.D is the incoming CEO of the Pershing Square Foundation.

For more information visit [www.pershingsquarefoundation.org](http://www.pershingsquarefoundation.org)

### **Position –Program Director**

Responsibilities include but are not limited to the following:

- Oversee all Foundation operations under direction of, and reporting, to the CEO
- Review, analyze and evaluate both existing and new programs
- Collaborate with team that handles accounting and finance on activities pertaining to finance, contracts, grants, etc.
- Partner with CEO for program planning
- Liaise with the PSF board, communicating evaluation of new grantees and performance reviews of existing programs
- Work closely with the PR and Communications team
- Manage of the development and monitoring of the information technology platform

### **Qualifications**

- Minimum of a BA/BS and at least 7 years of experience
- Must be familiar with nonprofit finance and accounting issues and regulations
- Entrepreneurial team player who can multi-task
- Self-reliant, good problem solver, results oriented
- Excellent verbal and written communications skills with exceptional attention to details
- Energetic, flexible, collaborative and proactive
- Experience managing individuals and human capital management

Please send your information to Olivia Tournay Flatto, Ph.D at [otflatto@persq.org](mailto:otflatto@persq.org)