

The University of Georgia



Position Announcement

DIRECTOR OF INTERNATIONAL PARTNERSHIPS

The Associate Provost for International Education at the University of Georgia (UGA) invites nominations and applications for position of Director of International Partnerships (IP) within the Office of International Education (OIE). The Office of International Education (international.uga.edu) supports UGA's academic, research, and outreach missions through the promotion of global learning experiences for students, the sponsorship and exchange of international students, scholars, faculty and staff, and the development of international research and instructional collaborations. This is an exciting opportunity to join a dynamic team that is engaging across the university to promote comprehensive internationalization and to advance the position of UGA amongst the top public universities in the United States.

Position Description

The Director of International Partnerships provides the leadership and strategic direction for UGA's international engagement. S/he works with Deans and faculty in developing international collaborative activities (such as joint research projects, academic exchanges, joint academic programming) with foreign universities and developing of the formal agreements with international entities. The IP unit also serves as a conduit for foreign institutions to connect with UGA and handles the hosting of high-level international delegations to UGA. It serves as a liaison between UGA and the Georgia Consular Corps and foreign diplomatic corps in the U.S. and other international entities that advance UGA's mission. Reporting to the Director of IP are the International Partnerships Coordinator and the International Relations and Protocol Coordinator.

Responsibilities of the Director of IP include:

- Strategic development, management and oversight of UGA's international partnerships, including negotiation of effective partnership agreements;
- Providing guidance to deans and faculty interested in developing international collaborations and programs and leading teams to partner sites for in-depth engagement;
- Seeking extramural funding to support international engagement projects of strategic importance to UGA;
- Maintaining and developing UGA's Explore UGA interactive inventory of global engagement;
- Coordinating visits of international delegations and providing guidance on international protocol to the university community;
- Serving as UGA's liaison with the Georgia Consular Corps and the Fulbright Scholar Program; and
- Building connections with Atlanta's international-focused organizations and supporting the state of Georgia's international economic development efforts.

The IP Director reports directly to the Associate Provost for International Education and is part of the AP's senior team. S/he will work closely with UGA units such as the Office of the Vice President for Research, Office of Economic Development, Legal Affairs, and Institutional Research, as well as with administrators and faculty in UGA's academic units and research centers to advance UGA's strategic global engagement.

Qualifications

Required:

- Masters or equivalent
- At least 5 years of significant experience in a position involving global affairs or international engagement
- Experience or familiarity with higher education institutions/international education
- Outstanding written and verbal communication skills
- Excellent diplomatic and interpersonal skills

Desired:

- Ph.D. or other doctoral degree
- Grant/contract/agreement writing experience
- Experience using technology for office/management solutions
- Experience working outside of the U.S. and proficiency in a foreign language

Application

Applications should include a letter of interest that addresses how credentials and experience meet the responsibilities and qualifications of the position; current CV with the names and contact information for three references. Applications received by June 20, 2014 will be assured full consideration.

Email submissions with attachments to: <http://www.hr.uga.edu/> (Posting #20140719)

Please address any questions related to this search Chris Schwarzer, Search Committee Chair at chriss@uga.edu.

The University of Georgia is an Equal Opportunity/Affirmative Action employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, disability, or protected veteran status.