

**Introduction:** *The University of Nebraska at Kearney (UNK)*, a thriving member of the University of Nebraska System, is ranked by *US News* as a *Top Ten Regional University in the Midwest*, and is the center of intellectual, cultural, and artistic excellence in the region. The institution seeks to appoint an Assistant Vice Chancellor (AVC) for International Affairs: the University has elevated the position from its previous Director level to Assistant Vice Chancellor in view of the increasing importance of international education to the University's mission and its determination to incorporate international concerns fully into a new strategic planning effort. Additional funding for international initiatives will likely become available as priorities are established through this new planning process.

**The Institution:** UNK enrolls over 7,000 students in 120 undergraduate programs of study, 22 pre-professional programs, and 27 graduate offerings. The University comprises four Colleges: Fine Arts and Humanities; Natural and Social Sciences; Business and Technology; and Education.

UNK's 5,500 undergraduates and 1,550 graduate students come from all fifty states, the District of Columbia, and over 50 other nations. There are 322 full-time and 117 part-time faculty. UNK is a beautiful, technologically rich campus. Forty-eight buildings are situated on 515 acres. Over the past decade, the University has invested more than \$100 million in campus improvements, and is currently constructing a new \$19 million Health Science Education Complex. The institution's Chancellor, Douglas A. Kristensen, was previously the longest serving Speaker of the Nebraska Legislature. The position reports directly to Dr. Charles J. Bicak, Senior Vice Chancellor for Academic and Student Affairs, a UNK alumnus who has long promoted student engagement in scientific inquiry.

Among the University's distinguishing features are its personal and collegial environment; a strong Honors Program; an emphasis on undergraduate research recognized as a national model; a select number of excellent graduate programs; a developing priority on international education; a broad portfolio of over 175 student clubs and organizations; superb town-gown relations; and an extraordinary record of success preparing students for rewarding professional careers. 43% of all school Superintendents and 30% of all Principals in Nebraska are UNK graduates, as are 36% of all School Psychologists and 21% of all School Counselors. UNK also operates a state of the art Speech, Language, and Hearing Clinic: one-third of all Speech-Language Pathologists in Nebraska are also UNK alumni. UNK is also the only campus in Nebraska to participate in the National Student Exchange (NSE), which allows students to attend one of 175 other universities or colleges across the continent for a semester or a year, often at UNK's attractive tuition rates.

**International Affairs at UNK:** The University of Nebraska System, which includes the flagship research university in Lincoln and a regional campus and a medical campus in Omaha in addition to UNK, is pursuing the goals of doubling international student enrollments and providing a significant international experience for every undergraduate. UNK has adopted these goals as well, and also seeks to increase the international engagement of faculty and to develop initiatives to assist other countries with economic development. Currently about 550 international students are enrolled at UNK: most are undergraduates, with the largest representation from Japan, China, and South Korea. Approximately 100 students go abroad each year. The University offers an interdisciplinary major and minor in International Studies, and sponsors a number of international events each year on campus. Instruction is currently offered in French, German, Spanish, and Japanese, and in Chinese, according to student demand.

**Responsibilities of the Position and Key Challenges:** As the leader of the Office of International Education (OIE), the Assistant Vice Chancellor supervises four units: *Study Abroad*; the *English Language Institute (ELI)*; *Undergraduate International Admissions*; and *Immigration and International Student Services*. The individual appointed will be expected to conduct reviews of all these programs, and to relate them closely to emerging institution-wide strategies. UNK's international operations will also likely need to be connected more strategically to the System's global leadership office in Lincoln. Other anticipated priorities include: increasing the participation of students and faculty in study abroad and developing additional longer term programs; integrating the work of the ELI with expanding international recruitment goals; further developing international student and scholar services as UNK's international community grows and diversifies; devising a comprehensive international student recruitment and retention plan; establishing and overseeing a comprehensive OIE budget; and strengthening timely communication campus-wide with academic and administrative departments.

The Assistant Vice Chancellor will also oversee partnership development with universities abroad; collaborate with deans and faculty regarding the continuing globalization of the curriculum and the international dimensions of faculty professional development; assist faculty and collaborate with the University of Nebraska Foundation and UNK's development staff in seeking increased external resources for international initiatives; and contribute to the development of an international alumni relations program. The AVC also works closely with the various departments within Student Affairs, including residential life, advising, dining services, career services, and health care.

**Professional Qualifications and Personal Attributes Sought:** UNK seeks an international leader who possesses both the vision and the professional expertise required to guide the University in establishing and putting into effect a more advanced international plan for its future. The individual appointed should offer previous experience in guiding an institution of comparable or greater complexity to a higher level of excellence in international affairs. He or she should have previously led or supervised at least one, and preferably several, of the operating units within the OIE. The AVC should understand the place of a leading regional campus within a large public University system, and be capable of both capitalizing on the resources provided by the System and representing UNK effectively to the System's leadership. He or she should be able to function as an astute and contributing member of key campus groups, such as the Senior Vice Chancellor's staff and the Deans' council. The AVC will also need to be an astute, proactive communicator, both with faculty and staff and external constituencies.

The person appointed should have an abiding concern for the well-being of individual students and the professional development of faculty and staff, and be particularly committed to mentoring the staff of the international office. He or she should be able to offer a competitive and comparative perspective regarding the international issues UNK will need to consider and to contribute to an institutional strategic planning process. The AVC should possess sufficient financial expertise to manage the international affairs budget, and offer experience in fund raising and external relations. He or she should also be knowledgeable about best practices regarding international student recruitment and retention. Candidates should also be comfortable in living in a small city in rural Nebraska—though one that is culturally rich and proximate to several major metropolitan areas—and enjoy the highly collegial working environment which UNK offers. The AVC will also need to continue UNK's superb relations with the City of Kearney and diverse external stakeholders.

The University believes that at least eight years of pertinent experience in leadership roles in international education is required to discharge the responsibilities of this appointment. Ideally, candidates will have lived and worked in one or more countries in addition to the US and be fluent in at least one language in addition to English. A terminal degree is preferred, but candidates without doctorates, who present evidence of previous successful collaboration with faculty, deans, and student affairs staff in achieving significant institutional change, will also be considered.

This is a full-time administrative position, but candidates who are suitably qualified can also be considered for a faculty appointment, if desired. UNK will also be pleased to consider a secondary appointment for a qualified spouse or partner. Compensation for this position is competitive and UNK's benefits program generous.

**Location:** Recognized as *"the heart of Nebraska,"* and located on Interstate 80 with convenient highway access to Omaha, Lincoln, Denver, Kansas City, Des Moines, Wichita, and Cheyenne, Kearney is a small city of about 32,000, yet at the center of a seven-state region of some 20 million people. The City offers excellent public and private K-12 education, a virtually crime-free environment, very high quality health care at the renowned Good Samaritan Hospital, affordable housing, and many cultural and recreational resources. Kearney is also consistently recognized as *"one of the top wildlife watching spots in the world:"* every Spring wildlife enthusiasts congregate in Kearney to observe the magnificent sight of over 500,000 sandhill cranes migrating to the Platte River valley en route to completing their northward migration. Kearney's Regional Airport connects directly to Denver, while those visiting from the east can fly into Lincoln or Omaha.

**Application Procedures and Additional Information:** The University is being assisted in this search by **STRATEGIC CONSULTING: THE WYLY / KELLOGG INTERNATIONAL GROUP**, a national higher education consulting firm specializing in institutional strategy, international education, and searches for leadership positions. Questions and nominations can be directed to **DR. THOMAS J. WYLY** ([tomwyly@juno.com](mailto:tomwyly@juno.com), 617-489-2673) or **DR. EARL D. KELLOGG** ([earlkellogg@gmail.com](mailto:earlkellogg@gmail.com), 217-621-3856).

**To apply**, please submit (i) a cv/résumé, (ii) a cover letter relating the applicant's experience to the responsibilities involved, (iii) current salary and compensation expectations, and (iv) the names of at least three references **to both Dr. Wyly and Dr. Kellogg** at the email addresses provided above, preferably by **August 15, 2014**. Only electronic applications can be considered. Referees will not be contacted without prior consultation with applicants, and candidate confidentiality will be scrupulously respected. Additional information about UNK and its international programs can be found at: <http://agency.governmentjobs.com/unkearney/default.cfm>. UNK is actively seeking a diverse pool of candidates.