



LOCKOUT/TAGOUT

INTRODUCTION

1. Review any accidents or “near accidents” from the past week.
2. Describe the hazards of the work as they relate to your project. Explain or show the SAFE way of doing the job.
3. Give the TOOL BOX SAFETY TALK

Lockout/tagout procedures are used to isolate hazardous energy sources from electrical, hydraulic, pneumatic or rotary machinery when service or maintenance work is required. Lockout/tagout devices help prevent accidental start-up of equipment or machinery, and ensure personal safety from possible energy releases. Take the following steps to help prevent exposure to hazardous energy:

- Know and follow all procedures for lockout/tagout in your workplace.
- Assume at all times that power is “on.” This practice ensures a cautious approach that may prevent an accident or injury.
- Lockout and tag all machinery and equipment before performing maintenance.
- Do not lock out and tag machinery/equipment unless you are authorized to do so.
- Do not attempt to operate any switch, valve, or other energy isolating device bearing a lock or a tag.
- Do not remove tags from machines or equipment unless authorized to do so. OSHA regulations state that only the person who applies the lock and/or tag can remove it, except in an emergency.

