



SAFETY NEWS BULLETIN

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Construction Tailgate Safety Meetings Required By OSHA

Cal/OSHA Construction Safety Order 1509 (e) states: *Supervisory employees shall conduct "toolbox" or "tailgate" safety meetings, or equivalent, with their crews at least every 10 working days to emphasize safety.*

Performing the required tailgate safety meetings will keep you in compliance with OSHA. However, there is another important benefit. When conducted regularly and effectively, safety tailgate meetings (also known as tool box meetings), can be a powerful means to communicate safety to your workers, help develop a culture of safety, and elevate safety on your job sites.

What are safety tailgate meetings?

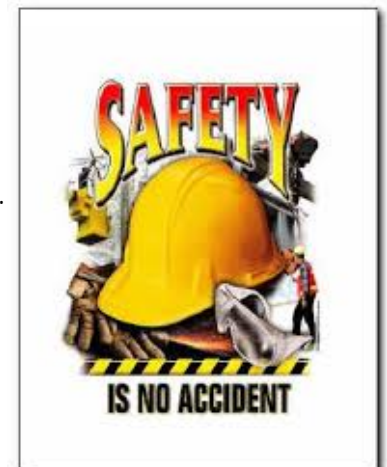
They are 10-15 minute meetings where specific safety topics related to your work are discussed. Although OSHA requires them to be conducted every 10 working days, many conduct them on a weekly basis.

What common mistakes are made when conducting them?

- The meeting is not well documented, or not documented at all.
- The material is generic, out of date, or not applicable to your work.
- The meeting is very short with little participation from the workers.
- Attendee names are not printed clearly, making it difficult to prove which employees attended.

Tips for conducting effective safety tailgate meetings:

- Have up-to-date meeting material applicable to your work.
- The person conducting the meeting should review the contents before beginning the meeting to become familiar with it.
- Ask good questions that lead to discussions, getting the workers involved.
- In addition to the main topic, discuss any other pertinent safety information your workers need to know for the tasks they are performing.



Where can I get obtain good quality safety tailgate meetings?

www.safetytailgates.com is an excellent resource for high quality meetings that are easy to use.

- They are available in both English and Spanish.
- The content is up-to-date and is designed to make it easy for the conductor to lead the meeting.
- There are built-in questions and examples of accidents that strategically encourage employee participation.
- The meeting can be conducted entirely on a mobile device, or they may be printed and used.
- There are links to Federal and Cal/OSHA regulations, as well as other topic-related information.

Safety Compliance Company has arranged for a discount to our customers. Go to www.safetytailgates.com and use coupon code **SCC2017** at checkout to receive \$100 off your annual subscription and renew annually at the same discounted price. For specific questions, please contact Todd Blanchard via email at toddb@safetycompliance.com or via phone at 760-963-5371.

Sincerely,

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Mission Statement: A worthy enterprise is based on educating and servicing.
Thomas Herold, President