

**2017** CONSTRUCTION  
EXCELLENCE  
*awards*



The Ceilings and Interior Systems Construction Association (CISCA) invites applications for their Construction Excellence Awards competition.

## CALL FOR ENTRIES

Award winners will be recognized at the dinner on Tuesday, March 28, 2017, during the CISCA Convention in Las Vegas, Nevada. The awards ceremony features a multi-media presentation of all submissions and winning projects. Winners will be featured in the Acoustical Interior Construction magazine and will receive other public relations promotions.

Entries are due no later than **January 31, 2017**. An early bird entry fee is available for entries received by January 13, 2017. No late entries will be accepted.

**The categories and criteria have changed this year so be sure to read the material completely.**



### ALL ENTRIES MUST BE SUBMITTED BY A CISCA CONTRACTOR MEMBER.

Contractors who are not current members of CISCA may join at a one-time rate of \$375. Any CISCA member may submit a project on behalf of a contractor member but the contractor must be listed as the applicant. All information, including confirmation of the entry will be sent to the contractor at the email address provided on the entry form.

[www.cisca.org](http://www.cisca.org)

## CATEGORY

### OFFICE

Renovation or construction of office space

### EDUCATION

Renovation or construction of a school or college

### HEALTHCARE

Renovation or construction of a hospital or healthcare facility

### RETAIL

Renovation or construction of a retail space such as a store or mall

### CIVIC

Renovation or construction of an airport; government facility; museum; library; or other public building

### BOUTIQUE

Unique interior projects less than 10,000 square feet

*NOTE: Entries submitted in the wrong category may be disqualified by the judges.*

## SIZE

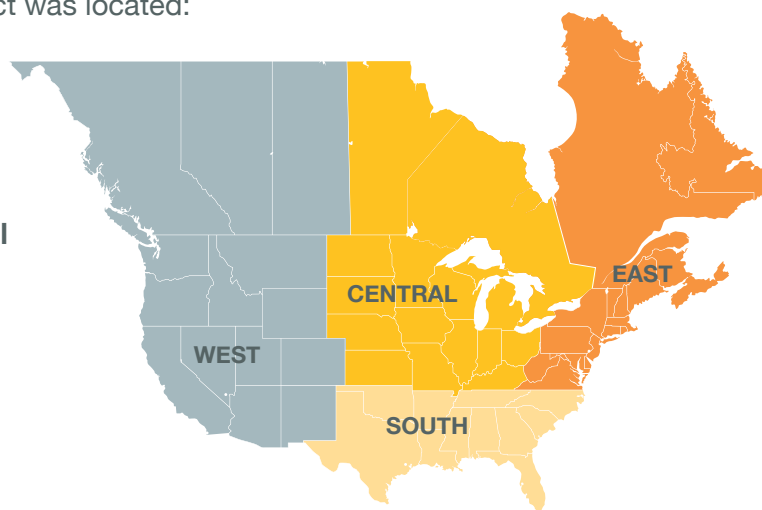
After selecting the category; the project will be submitted into one of two sub-categories (based on the size of the work done by the contractor submitting the project):

- Larger than 50,000 square feet
- Smaller than 50,000 square feet

## REGION

The project then is entered into a region based on where the project was located:

- West
- East
- South
- Central





## AWARD TYPE

**One winner—GOLD—will be awarded in each region.** For example, there will be one winner for the office category/50,000 square feet and above/west region.

**The Judges Award** will be selected from the three projects who received the highest overall points during the judging process.

## ENTRY REQUIREMENTS

- The submitting contractor must be a CISCA member by the date of submission.
- Projects must be completed within 18 months of the date due and not have been previously submitted.
- No maximum number of total entries from one company.
- A maximum of one entry in any one category and sub-category from one company.
- No project may be submitted in more than one category by the same company.
- Winning projects will receive two crystal awards—one to the contractor and a second to be presented to the company they choose. Additional awards may be purchased.

## FEES

- \$450 fee if submitted by **January 13, 2017**
- \$750 fee if submitted between January 14 and January 31, 2017

All required material must be submitted online. The following material is required:

- **Photos of the completed project** – 10 pictures of 300 dpi or higher.
- **Category, Size and Region** must be selected for each project.
- **Photos** of the project during construction are helpful for judging (bonus judging points awarded if included)
- **Entry Form** (attached for reference)
- **Short Paragraph** to use in the awards program, magazine, and on the website. You may use company and project names in this paragraph.
- **Long Paragraph** (up to 500 words) for the judges. This should clearly describe the challenges faced with the project. Tell the judges why this project should win. No names of companies or projects are to be used.  
  
*HINT: When thinking about what to include regarding job conditions, consider the challenges a job site might present to the contractor with regards to a difficult space to work within (lots of other tradesmen and equipment working at the same time making installation more difficult); Unusual heights and the complexity of installation due to these heights or other extreme unusual outside influences that challenged the installation process. Do not simply state that “the job had a short time frame for installation” or something of that nature. Provide detailed information that allows the judges to understand the conditions.*
- **Photo Caption** to give any needed explanation on the pictures.
- **OPTIONAL: Video** – No longer than 5 minutes in length is optional (bonus points awarded if included)



## JUDGING CRITERIA

### PLEASE READ THIS SECTION CAREFULLY

A panel of industry representatives will judge the entries.

All entries are to be submitted online using the link on the CISCA website. No physical entries will be accepted—no binder required. We will schedule several webinars to demonstrate the entry process.

The presentation quality will count for **20% of the total points**. The presentation includes the quality of the photos (clear) and descriptive quality (clearly show the work) and the narrative. The narrative should be written clearly and provide a detailed account of the project.

The remaining **80% of the total points** will cover the technical quality of the job. See the judges score sheet attached.

There are also **10 bonus points** that can be earned. Five bonus points will be awarded for a video included of the project and five bonus points will be awarded if there are pictures of the project during construction.

When thinking about what to include regarding job conditions, consider the challenges a job site might present to the contractor with regards to a difficult space to work within (lots of other tradesmen and equipment working at the same time making installation more difficult); Unusual heights and the complexity of installation due to these heights or other extreme unusual outside influences that challenged the installation process.

Many times the submittals include the statement “the job had a short time frame for installation” or something of that nature and depending on the project and products installed that may or may not be considered a “job condition”.

## OVERALL PRESENTATION AND APPEARANCE OF ENTRY

### PHOTOGRAPHS

A minimum of 10, 300 dpi photos must be included. Up to 10 additional photos can be included to show the project during construction. Provide a brief description of the photo in the caption section. Photos should be high quality and clearly show the judges the project. Photos do not have to be professionally done, but if they are, be sure to obtain reproduction rights from the photographer for CISCA's use without limitation. It would be helpful to the judges to have photographs of the project during the construction. Project name and company or specific product names must be removed from the photographs.

### NARRATIVE

A maximum of 500 words providing details about the size and scope of the project. Narrative should include information on the challenges and special obstacles encountered on the project; the degree of difficulty or extenuating circumstances encountered in completing the project. Basically, answer these questions:

- What makes this project special?
- What qualifies this project for an award?

**NOTE: this narrative should not include the name of the project, the location of the project, specific product names, the name of the contractor, manufacturer, distributor, independent manufacturers rep, architect, other companies that worked on the project or persons who worked on the project. If included, up to 10 points will be deducted by the judges.**



# JUDGES SCORING SHEET

## PROJECT RATING SHEET

### JUDGING CRITERIA

There is a total possible score of **70 points** and **10 bonus points**. Listed below are the different judging selections. The quality of the entries presentation will have important bearing on its chance to win.

#### PRESENTATION OF PROJECT

Scored on a scale of 1–5; with 1 being poor and 5 being excellent.

**This is 20% of the total score (5 points each).**

1. Photographs (Quality of photos)
2. Photographs (Descriptive quality – shows the work)
3. Narrative (Descriptive quality)
4. Narrative (Presentation – quality of the writing)

#### TECHNICAL QUALITY

Scored on a scale of 1–10; with 1 being poor and 10 being excellent.

**This is 80% of the total score (10 points each).**

1. Quality of Job
2. Complexity of Job (Installation)
3. Complexity of Job (Manufacturing process)
4. Job Conditions
5. Overall Finished Project

**BONUS POINTS** – 5 points will be added to the overall score for submissions that include up to a 5 minutes video and an additional 5 points will be added to the overall score for submissions that include up to 10 additional photos of the project during construction.





Please complete the information exactly as it should appear on the award. Each submission requires a separate entry form, which must be in a separate entry binder. Form must be completed in its entirety. Contact person is requested to respond to all communications in a timely manner.

## 2017 ENTRY FORM

Print or type exactly as it should appear on the award, in the magazine and on the website.

### CATEGORY

- ☐ Office   ☐ Education   ☐ Healthcare  
☐ Retail   ☐ Civic   ☐ Boutique

### REGION\*

- ☐ West   ☐ East   ☐ South   ☐ Central

*\*Not applicable for Boutique*

### SUB-CATEGORY\*

- ☐ Larger than 50,000 square feet  
☐ Smaller than 50,000 square feet

### NAME OF PROJECT

### LOCATION OF PROJECT (City, State)

List **ALL** companies involved in this project. Please note, entry must be submitted by a contractor who is a CISCA member.

### CONTRACTOR

Company name	Contact name
Company name	Contact name
Company name	Contact name

### DISTRIBUTORS

Company name	Contact name
Company name	Contact name
Company name	Contact name

### MANUFACTURER REPS

Company name	Contact name
Company name	Contact name
Company name	Contact name

### MANUFACTURER

Company name	Contact name
Company name	Contact name
Company name	Contact name

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# 2017 ENTRY FORM

## ARCHITECT

Company name

Contact name

Company name

Contact name

Company name

Contact name

## ACOUSTICIAN

Company name

Contact name

Company name

Contact name

Company name

Contact name

## APPLICANT (CONTRACTOR)

Company Name

Contact Person

Title

Mailing Address

Telephone Number

Email Address

As company representative I give CISCA permission to use photographs and any information submitted for the CISCA Construction Excellence Awards competition, promotional materials and news releases.

Signature

Date

Payment Type ☐ Check ☐ Visa ☐ MasterCard ☐ AMEX

Card Number

Expiration Date:

Name on card

Signature

Email address (if receipt is required)

**SUBMISSION DEADLINE IS JANUARY 31, 2017**

List additional companies below, but be sure to show if they are a **contractor, distributor, manufacturers rep or manufacturer**

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