

# THE CENTRAL SERVICE ASSOCIATION OF ONTARIO

# C.S.A.O. 2011/2012 MEDICAL DEVICE REPROCESSING TECHNIQUES CLASSROOM COURSES JUNE 2011 TO MAY 2012 INFORMATION

### REQUIREMENTS FOR THE CLASSROOM COURSE ARE AS FOLLOWS:

- Grade 12 education or equivalent. (The student must provide documentation for the equivalency)
- Fluent in all aspect of the English language (reading, writing, and speaking).
- Must attend all classroom sessions.
- Must prepare for the classroom sessions by reading the manual, and answering each chapter's post-test questions prior to the first day of the course (found in the workbook).

## **COURSE LOCATIONS AND DATES**

### **ETA CHAPTER**

FALL COURSE

Location: St. Michael's Hospital – Toronto

Dates: October 1st, 8th, 11th, 18th, 22nd, & 25th, 2011

**Registration Deadline:** August 1st, 2011

**SPRING COURSE** 

Location: St. Michael's Hospital - Toronto

Dates: March 3rd, 10th, 13th, 17th, 20th, 24th, & 27th, 2012

**Registration Deadline:** January 2nd, 2012

**DELTA CHAPTER** 

FALL COURSE

**Location: Hamilton Health Sciences** 

Dates: September 17th, 20th, 22nd, 24th, 27th, 29th, October 1st, 2011

Registration Deadline: July 25th, 2011

SPRING COURSE

**Location: Hamilton Health Sciences** 

Dates: March 31st, April 3rd, 12th, 14th, 17th, 19th, & 21st, 2012

Registration Deadline: January 30th, 2012

### **SIGMA CHAPTER**

**Location: Chatham-Kent Health Alliance** 

 $\textbf{Dates:} \ \ November\ 5^{th},\ 8^{th},\ 12^{th},\ 15^{th},\ 19^{th},\ 22^{nd},\ \&\ 26^{th},\ 2011$ 

Registration Deadline: September 5th, 2011

# **GAMMA CHAPTER**

Location: Ottawa General Campus Dates: February 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup>, & 4<sup>th</sup>, 2012 Registration Deadline: November 28<sup>th</sup>, 2011

### THETA/LAMBDA CHAPTER

**Location**: Being held by Ontario Telemedicine Network (OTN) with host site location: Timmins, along with OTN remote site locations:

Thunder Bay, North Bay, Sudbury, and Sault Ste Marie

 $\begin{array}{l} \textbf{Dates} \colon \text{May } 9^{\text{th}}, 10^{\text{th}}, 11^{\text{th}}, \& \ 12^{\text{th}}, 2012 \\ \textbf{Registration Deadline} \colon \text{March } 5^{\text{th}}, 2012 \\ \end{array}$ 

### **COURSE AND EXAM INFORMATION:**

• A mark of 70% must be achieved on the exam. No rewrites are permitted.

**MEMBER AND NON-MEMBER PRICE:** \$661.90 plus HST (\$86.05) = \$747.95. This fee includes the cost of the manual and workbook.

Late registrations post marked up to four weeks after the registration deadline will be considered by the C.S.A.O. executive with an additional fee of \$100.00 plus HST (\$15.00) = \$862.95

Payment by certified cheque, money order, corporate cheque, visa or master card only.

Make payment payable to the C.S.A.O.

Post dated or personal cheques will not be accepted.

**REFUNDS:** Registration is non-refundable and no student can be replaced by another. A student cannot transfer to another location.

Send registrations with properly completed form & appropriate payment via regular mail or Express Post (with no signature required) to: CSAO BOX 225 TIMMINS, ONTARIO P4N 7C9

FAX NUMBER FOR CREDIT CARD PAYMENTS ONLY 705-268-4421

For further information contact the CSAO Office Phone: 705-268-4763 Fax: 705-268-4421 E-mail: csao@ntl.sympatico.ca



# THE CENTRAL SERVICE ASSOCIATION OF ONTARIO

# C.S.A.O. 2011/2012 MEDICAL DEVICE REPROCESSING TECHNIQUES CLASSROOM Courses

# **REGISTRATION FORM**

MEMBER AND NON-MEMBER PRICE: \$661.90 plus HST (\$86.05) = \$747.95 (fee includes manual and workbook).

Late registrations post marked up to four weeks after the registration deadline will be considered by the C.S.A.O. executive with an additional fee of \$100.00 plus 13% HST = \$862.95. Post dated or personal cheques will not be accepted.

Payment by certified cheque, money order, corporate cheque, (made payable to the C.S.A.O), visa or master card only.

**REFUNDS:** Registration is non-refundable and no student can be replaced by another. A student cannot transfer to another location.

Complete all of the following sections. Please print clearly: Clearly enter your name, as it should appear on your certificate. First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_ Home Address: City: Postal Code: Home Phone: Healthcare Facility: \_\_\_\_\_\_ Position: \_\_\_\_\_ Work/Home E-Mail: \_\_\_\_\_\_(e-mail must be provided) By signing below I agree that I have read the course and exam information, and that I meet the registration criteria. Student's Signature: \_\_\_\_\_ Date: \_\_\_\_\_ METHOD OF PAYMENT: Check one method of payment below. Payment is in Canadian Funds: \$661.90 plus HST (86.05) = \$747.95 Certified cheque / Money order/Hospital cheque (made payable to "C.S.A.O." Mail to CSAO Box 225 Timmins, ON P4N 7C9 ☐ MasterCard (check one, and fill out all information below) Fax to 705-268-4421 ☐ Visa Card #: \_\_\_\_\_\_ Exp. date: \_\_\_\_\_ / \_\_\_\_ Name (as shown on card):\_\_\_\_\_ SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_ LOCATION OF COURSE (CHOOSE ONE) **■ ETA CHAPTER:** FALL COURSE **Location:** St. Michael's Hospital - Toronto Dates: October 1st, 8th, 11th, 18th, 22nd, & 25th, 2011 **■ ETA CHAPTER: Spring Course Registration Deadline:** August 1st, 2011 Location: St. Michael's Hospital - Toronto Dates: March 3rd, 10th, 13th, 17th, 20th, 24th, & 27th, 2012 **□ DELTA CHAPTER:** FALL COURSE Registration Deadline: January 2nd, 2012 **Location:** Hamilton Health Sciences Dates: September 17th, 20th, 22nd, 24th, 27th, 29th, & Oct 1st, 2011 **□ DELTA CHAPTER:** Spring Course **Registration Deadline:** July 25th, 2011 **Location:** Hamilton Health Sciences Dates: March 31st, April 3rd, 12th, 14th, 17th, 19th, & 21st, 2012 □ SIGMA CHAPTER Registration Deadline: January 30th, 2012 Location: Chatham-Kent Health Alliance Dates: November 5th, 8th, 12th, 15th, 19th, 22nd, & 26th, 2011 THETA/LAMBDA CHAPTER **Registration Deadline:** September 5th, 2011 Held by OTN Check one site: □ GAMMA CHAPTER Timmins - Host site **Location:** Ottawa General Campus Thunder Bay - Remote site **Dates:** February 1st, 2nd, 3rd, & 4th, 2012 **Sudbury** - Remote site Registration Deadline: November 28th, 2011 North Bay - Remote Site Sault Ste Marie - Remote Site

> **Dates:** May 9th, 10th, 11th, & 12th, 2012 Registration Deadline: March 5th, 2012