

ETHICS IS GOOD BUSINESS



This BOMI International course is required for both the RPA® and FMA® designation programs.

Course Information

Instructor: Diane Fields, RPA/FMA LEED AP, BD + C

Class Date/Time:

July 10, 2017 - One Day Class

9:00 am - 4:30 pm

Class Location:

BOMA/NY Office,
One Penn Plaza, 22nd Floor, New York, NY 10119

Course Fee:

\$ 540 Per Individual

EXAM Fee:

Computer Based Testing (CBT) is included in the cost of the course

Contact BOMI

1-800-235-2664

Please Note: A minimum of 5 paid students are needed to run each class.

Memo

All fees must be paid at the time of registration by check or credit card, no exceptions. Textbooks will be sent out at the student's expense or made available for pick up once payment in full has been received AND five (5) paid students are enrolled for the course.

Cancellation Fees:

- If a student cancels 10 business days or less, prior to the start of class - No refund will be issued
- If a student cancels 15 business days before the start of class - 25% cancellation fee will be applied
- If BOMA/NY cancels the course, a full refund will be issued
- Regardless of cancellation, if the course materials are opened an additional charge of \$200 will be applied

Courses are subject to cancellation without notice.

Payment Method (check one)

Check enclosed

Credit Card (email address: _____)

For Check Payments:

Please include a copy of the course registration form, and make all checks payable to:

BOMA/NY

One Penn Plaza, Suite 2205

New York, NY 10119

Attn: Mary Ellen Sorgente

For Credit Card Payments:

Please check the appropriate box above, and include the email address where you would like the invoice directed to for payment. Once the registration form is received, you will receive an invoice with instructions and a link on how to make a credit card payment using BOMA NY's Payment Portal.

Please forward all completed forms to Mary@bomany.com or

via Efax: (646) 706-0503

Please note: In efforts to remain PCI compliant, we will no longer be accepting credit card information on registration forms.

By registering for BOMI International courses, students agree to abide by BOMI International's Code of Professional Ethics & Conduct.

Register Now for Ethics Is Good Business

Complete this form and mail, e-mail or e-fax to:

BOMA/NY, One Penn Plaza, 22nd Fl., NY, NY 10119

PHONE: 212-239-3662 | E-mail: mary@bomany.com

E-fax : 646-706-0503

Scholarship: Yes _____ No _____ Year _____

Name: _____
First Middle Last

Email: _____

Cell Phone: _____

Fill out both Office and Home addresses. (No P.O. boxes)

Company Name: _____

Address: _____

City: _____ **State:** _____ **Zip:** _____

Phone: _____

Home Address: _____

City: _____ **State:** _____ **Zip:** _____

Phone: _____

Enrollment Options and Fees

Current Students:

a. I am enrolled in a BOMI International program (check one):

RPA® FMA® SMA® SMT® PMFP FMC PAC SMC

My BOMI International ID # is: _____

b. I am a BOMI International designation holder. **I want to enroll in another BOMI International program.** (check one)

RPA® FMA® SMA® SMT® PMFP FMC PAC SMC

I agree to pay the **\$100** enrollment fee. \$ _____

c. I am a BOMI International designation holder. I want to take a BOMI International course for **CPD credit. No additional enrollment fee required**

New Students:

d. I want to enroll in a BOMI International program (check one):

RPA® FMA® SMA® SMT® PMFP FMC PAC SMC

I agree to pay the **\$225** enrollment fee **for EITHER my first Designation or Certificate. NEW STUDENT.** \$ _____

e. I want to take an individual course only. I agree to pay the **\$100** enrollment fee. Your first course enrolment fee (only) may be applied toward the enrollment fee for your first program. \$ _____

Course Registration Fee:

a. \$ 540 Per Individual \$ _____

TOTAL DUE to BOMA/NY \$ _____



www.bomi.org