



**The ASSOCIATION OF SCHOOL BUSINESS OFFICIALS of
MARYLAND and the DISTRICT OF COLUMBIA**

**62nd Annual Fall Conference Minutes
November 7, 2013**

Call to order

President Burley called the 62nd Annual Fall Conference to order.

Vicky Mayle, Pledge of Allegiance and Invocation

Introductions were made of the people seated at the head table:

- Barbara Regalia, Secretary (Montgomery)
- Randy Sotomayor, Treasurer (Charles)
- Jim Jewell, Immediate Past President (Harford)
- John Lang, Executive Director, Past President
- Suzanne Jones, Chair of the Conference Arrangements Committee (Caroline)
- Doug Pindell, Chair of the Professional Development Committee (Howard)
- Glenn Belmore, President Elect (Charles)
- Vicky Mayle, Vice President (St. Mary's)
- Cindy Reilly, Chair of the Exhibits Committee (Carroll)

Approval of Reports

Approval of the Minutes: Barbara Regalia

Secretary Regalia presented the minutes from the 61st Annual Spring Conference held in Ocean City Maryland in May 2013. **Motion: “To approve the minutes of the May 2013 Spring Conference” by Rick Gay, seconded by Scott Germain. The vote to approve was unanimous.**

Audit Report: Randy Sotomayor

Treasurer Sotomayor presented the audit report and noted that the audit was conducted by CliftonLarsonAllen LLP and all our financial records and procedures were in compliance with accepted accounting practices.

Treasurer’s Report: Randy Sotomayor

Treasurer Sotomayor presented the Treasurer’s report dated October 31, 2013, including the balance sheet and the profit and loss statement, and budget vs. actual.

Retirees’ Recognition: President Burley and Executive Director John Lang

Each year at this time, we take a moment to honor, recognize and introduce recent ASBO MD&DC retirees. Robert Crawford from MSDE was in attendance and thanked for his work on behalf of the students of Maryland.

Old Business: President Burley. Hearing none, the business meeting continued.

New Business:

Reports & Announcements:

1. The ASBO International Annual Conference was in Boston October 25-28th, 2013. Glenn Belmore shared his experience. A number of our ASBO colleagues were in attendance. We continue to have a strong leadership role in the International organization with Rick Gay serving as Chair of the Purchasing Committee, and Fay Miller and George Colburn continue to serve as International Ambassadors. The 2014 Leadership Conference is scheduled to be held at the Contemporary Resort in Orlando, Florida in February 2014.
2. John Lang presented the Executive Director's Report.
3. Immediate Past President Jim Jewell discussed the upcoming Paul Bell Award and the Fay Miller Education Leadership Eagle Institute Award, and the processes for submitting nominations/applications for both. Deadline is March 1, 2014 for submitting a nomination for Paul Bell and May 1, 2014 for the Miller Award.
4. Professional Development Committee Chair Doug Pindell gave a report on the work of the committee.
5. President Burley acknowledged and thanked Suzanne Jones for chairing the fall Conference Arrangements Committee and the entire committee; Doug Pindell, Chair of the Professional Development Committee; Rick Gay, Assistant Chair; and the full committee for Professional Development. Cindy Reilly, Chair of the Exhibits Committee, and the full committee also were thanked and acknowledged for their continued hard work.
6. Suzanne Jones gave room changes and updates to the day's schedule.

Meeting Adjourned 9:15 a.m.

I hereby certify that the November 7, 2013 fall conference meeting minutes of ASBO MD&DC are correct and were approved by unanimous vote of the membership at the May 2014 ASBO MD&DC spring conference.



Barbara Regalia, Secretary