



**ASHHRA 49th Annual Conference
HR Certification Institute Recertification Credit Form**

Washington, D.C. Washington Marriott Wardman Park Hotel



If an attendee is seeking specified credit hours, they *will not* be submitting a program ID number. Each set of specified credits will need to be listed as a separate recertification activity. The balance of the conference should be entered as:

Pre-Approved for Strategic Business Management Credit

Sunday, September 29, 2013 1:00pm – 2:30pm 1.5 recertification hours

- S4 Labor Forecasting: Building the Business Case for Workforce Investment
- S6 Transforming Health Care: The Story Behind 99th Percentile Engagement

Sunday, September 29, 2013 2:45pm – 4:15pm 1.5 recertification hours

- S15 Managing Change in the Right Direction: People vs. Project Management
- S17 Effective Decision Making for Meeting Long-Term Objectives

Monday, September 30, 2013 10:15am – 11:45am 1.5 recertification hours

- M4 Making Order Out of Chaos
- M7 Thriving in a Value-Based Economy

Monday, September 30, 2013 2:00pm – 3:30pm 1.5 recertification hours

- M20 System Integration Panel: A Benefits Case Study

Monday, September 30, 2013 3:45pm – 5:15pm 1.5 recertification hours

- M23 Meeting Workforce Needs Through Collaboration

Tuesday, October 1, 2013 8:00am – 9:30am 1.5 recertification hours

- T11 ASHHRA HR Metrics Tool

Total number of Strategic Business Management Recertification Credit Hours: _____

Pre-Approved for California Specific Credit

Sunday, September 29, 2013 1:00pm – 2:30pm 1.5 recertification hours

- S3 The Storm (Continually) Brewing Out West

Total number of CA Specific Recertification Credit Hours: _____

GENERAL SESSIONS Pre-Approved for General Recertification Renewal Credit

Sunday, September 29, 2013 9:15 – 11:00am

1.75 general recertification hours

- Opening Ceremony with Byron Pitts

Monday, September 30, 2013 8:15-10:00am

1.5 general recertification hours

- Motivational Breakfast and Inclusion Panel

Sessions NOT Pre-Approved for Credit

Tuesday, October 1, 2013 10:00am to 12:00pm

- Closing Ceremony with the Capitol Steps

Note: A PHR may attend any of the sessions for general credit as long as it has been pre-approved for credit.

If you are seeking *general credit hours only*, please enter the **program ID # (to be provided onsite)** with the conference dates for a pre-approval total of **12.25 general recertification hours**. There may be the potential to earn more credits than associated with the program ID depending on the session(s) attended. If you attended a pre-approved session listed, submit it as a separate recertification activity.

How to Submit a Conference for Specified Recertification Credit

For 1st Activity Submission:

- Enter **date**
- For **type of activity** enter Conference
- Enter **End date**
- **Program ID** - DO NOT ENTER ANYTHING
- **Title & Description of Program** enter 2012 ASHHRA Conference- Strategic Sessions (you can put the program id number in this field)
- For **Host Organization & Location** enter organization name and event location
- For **Specified Credit Hours** - select "Strategic" and enter number of credit hours.
- Hit Submit!

For 2nd Activity Submission:

- Enter **date**
- For **type of activity** - enter Conference
- Enter **End date**
- **Program ID** - DO NOT ENTER ANYTHING
- **Title & Description of Program** enter 2011 ASHHRA Conference - General Sessions (you can put the program id number in this field)
- For **Host Organization & Location** enter organization name and event location
- For **Specified Credit Hours** - select "General" and enter number of credit hours.
- Hit Submit!

* If there are any questions, refer to the recertification policies and procedures located at www.hrci.org/recertify.

"The use of this seal is not an endorsement by the HR Certification Institute of the quality of the program. It means that this program has met the HR Certification Institute's criteria to be pre-approved for recertification credit."