

LOCAL GOVERNMENT SAFETY COORDINATOR - Modules 1, 2, & 3

This program is designed to give someone with little or no safety background the basics to function as the coordinator in their city, county, or authority. The new program is titled *Local Government Safety Coordinator*. It is designed in a modular format with only the first three modules required (mirroring the previous Safety Coordinator I, II, and III). The intent is for you to take one per year until you finish all three modules (though many of you prefer to take them all in the first year). Completing these three modules qualifies you fully for LGRMS purposes as your local government safety coordinator.

NOTE: If you have completed Safety Coordinator I, II, & III, you do not have to take the new program. If you have taken Safety Coordinator I only, then you will need to take Safety Coordinator Modules 2 & 3. If you have previously taken Safety Coordinator II and III, then you will have to take Safety Coordinator Module 1. Anyone can attend this program. We encourage safety committee members or others who are responsible or interested in your safety efforts to attend.

Safety Coordinator Module 1 - Introduction to Local Government



LGRMS has designed a half-day program that will take you on a tour of duty of the position of Safety Coordinator. Focusing on activities to prevent accidents and lower the impact of financial loss, this program will give the participant a road map for action to move your program in a positive direction and help maintain safety in the workplace. We will cover the duties and responsibilities of the local government safety coordinator, and discuss tools, resources, accident/incident investigation, safety training, inspections, and hazard identification. We will also talk about getting your safety program moving in a positive direction and cover some basics to get you rolling and succeed in the battle against employee injuries and public liability losses.

Safety Coordinator Module 2 - Accident/Incident Investigation & Audits/Inspections

This program is part two of a three-part series dealing with the duties of the designated safety coordinator or those with responsibilities for safety and loss control. We will continue our focus on activities and tactics to help prevent accidents on the job and thus lessen the exposure to all forms of accidental loss. Module 2 covers:



- Accident/Incident Investigation - Determining the Who, What, When, Where, and Why an accident happened.
- Audits/Inspections - Covers using audits and inspections to identify existing or potential hazards.

Safety Coordinator Module 3 - Workplace Hazard Analysis & Motor Fleet Safety



This program is part three of a three-part series dealing with the duties of the designated safety coordinator or those with responsibilities for safety and loss control. We will continue our focus on activities and tactics to help prevent accidents on the job and thus lessen the exposure to all forms of accidental loss. Module 3 covers:

- Workplace Hazards - How to identify workplace hazards, developing safety roles for employees, and workplace safety policies.
- Motor Fleet Safety - We will discuss fleet safety to include maintenance operations and operator training and selection.

Safety Coordinator-Module 1	Safety Coordinator-Module 2	Safety Coordinator-Module 3	CLASS LOCATION
<input type="checkbox"/> Safety Coordinator Module 1 AUG. 31, 2016 • 8:00 am-11:30 am Savannah / Chatham County	<input type="checkbox"/> Safety Coordinator Module 2 AUG. 31, 2016 • 12:30 pm-3:30 pm Savannah / Chatham County	<input type="checkbox"/> Safety Coordinator Module 3 → SEPT. 1, 2016 • 8:00 am-11:30pm Savannah / Chatham County	Coastal Georgia Center 305 Fahm Street Savannah, GA 31401
<input type="checkbox"/> Safety Coordinator Module 1 SEPT. 7, 2016 • 8:00 am-11:30 am Cornelia / Habersham County	<input type="checkbox"/> Safety Coordinator Module 2 SEPT. 7, 2016 • 12:30 pm-3:30 pm Cornelia / Habersham County	<input type="checkbox"/> Safety Coordinator Module 3 → SEPT. 9, 2016 • 8:00 am-11:30 am Cornelia / Habersham County	The Community House 601 Wylly Street Cornelia, GA 30531
<input type="checkbox"/> Safety Coordinator Module 1 SEPT. 21, 2016 • 8:00 am-11:30 am Tifton / Tift County	<input type="checkbox"/> Safety Coordinator Module 2 SEPT. 21, 2016 • 12:30 pm-3:30 pm Tifton / Tift County	<input type="checkbox"/> Safety Coordinator Module 3 → SEPT. 22, 2016 • 8:00 am-11:30 pm Tifton / Tift County	UGA Tifton Campus Conf. Ctr. 15 RDC Road Tifton, GA 31793
<input type="checkbox"/> Safety Coordinator Module 1 OCT. 4, 2016 • 8:00 am-11:30 pm Macon / Bibb County	<input type="checkbox"/> Safety Coordinator Module 2 OCT. 4, 2016 • 12:30 pm-3:30 pm Macon / Bibb County	<input type="checkbox"/> Safety Coordinator Module 3 → OCT. 5, 2016 • 8:00 am-11:30 pm Macon / Bibb County	Anderson Conference Center 5171 Eisenhower Parkway Macon, GA 31206

Registration Form -PLEASE PRINT-

Please place a check mark in the box/boxes next to the workshop/workshops you will attend.

1. Organization _____
 Address _____
 City _____ Zip _____
 Phone _____ Fax _____

2. Names of Attendees

Name _____
 Title _____
 Email _____

Name _____
 Title _____
 Email _____

3. Member of ACCG GSIWCF or IRMA fund or Member of GMA WCSIF or GIRMA fund?
 YES NO If not a member, please mail \$50 per registrant to:
 LGRMS, 3500 Parkway Lane, Suite 110, Norcross, GA 30092

To Register ...

Register **ONLINE** at www.lgrms.com
 Or **CALL** Shamilla Jordan at 1-800-650-3120
 Or **FAX** the completed registration form to 770-246-3149
 Or **MAIL** the form to: LGRMS, 3500 Parkway Lane, Suite 110, Norcross, GA 30092

Registration Information...

Cost to Attend
 Members of ACCG GSIWCF or IRMA - no charge.
 Members of GMA WCSIF or GIRMA - no charge.
 Non-Members: \$50 per person, payable in advance to LGRMS, 3500 Parkway Lane, Suite 110, Norcross, GA 30092

Cancellation Policy. If you do not cancel at least three days prior to the class you registered to attend and you do not attend, you will be invoiced a no-show fee of \$25.

Check-in Time - Your confirmation will have check-in time noted for the class you register to attend.

Class Hours - Please check the Schedule in the middle of this page for each class.