



**Professional Education Conference
April 7-8, 2010
"Drive Change"
Call for Breakout Speaker Form**

Please review the call for breakout speaker details below. When you are ready to sign up, fill out and e-mail or fax in page 2. All responses are reviewed and approved by the planning committee. Committee will respond to our proposal by November 30, 2009. Please reply no later than Friday, October 30, 2009 by faxing this form to Adam Kelly at 816-531-1483 or akelly@kansascityic.com. If you have any questions, call Adam Kelly at 816-303-2994 or Shana Hoy at 952-496-4253.

Program Date: April 7-8, 2009 (4 breakout slots each day)

Number of breakout speakers needed:

8 available timeslots:

1 x Planner Specific; 1 x Supplier Specific; 6 x Open topic slots

Expected attendance:

2009: 146 attendees

Approximately 73 people/breakout

Example/Proposed topics of interest:

(these topics are not required but suggested. If you have other ideas, please submit your topic description via pg. 2)

- Topics should speak to both the planner and supplier sides
- Healthy F&B for maintaining positive brain energy
- How to remember names in an industry consumed with new relationships
- Spanish 101: Hospitality terms for meetings
- E-etiquette: how to efficiently, but appropriately communicate via text or email
- KCMPI Website: What it can offer you!
- Conducting a proper pre-con
- Working with unions
- The 1, 2, 3's of the meeting industry: How many cups in a gallon of coffee? Seating/ Sq. ft when set in classroom?

Length of breakout:

50 to 60 minutes (50 minimum to meet the CEU credit requirements)

Compensation:

Each selected speaker will receive a 50% discount on registration to the 2010 KCMPI PEC for participating in this peer speaking opportunity.



KANSAS CITY CHAPTER

M E E T I N G P R O F E S S I O N A L S I N T E R N A T I O N A L

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Yes, I am interested in presenting at KCMPI's 2008 PEC on April 7-8, 2010

Presenter Name: _____

Presentation Title: _____

Presentation Description:

Presentation Objectives:

- 1.
- 2.
- 3.

Presentation outline:

Will handouts be included? What Audio Visual is needed?

Have you give this presentation before? When and for whom?

Recommended audience level: ___ Beginner ___ Intermediate ___ Advanced

If needed, I would be willing to present twice: ___ Yes ___ No

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