

# LEADERSHIP ACADEMY 2013-2014



PARK & RECREATION ASSOCIATION

Learn. Connect. Inspire.

# About LEADERSHIP ACADEMY

In October 2012, IPRA launched its newly created **Leadership Academy**. The Academy is an intensive six-month program that will benefit you regardless of what stage you are in your career.

There are **three levels** to the Academy and the curriculum at each level will focus on building great leaders to strengthen parks and recreation agencies.

## As a young professional...

you will benefit from

### ***Level 1: Personal Leadership***

where you will learn skills such as networking and decision making to help you grow as a leader.

## As a mid-level professional...

you will be able to take advantage of

### ***Level 2: Leading Your Team***

where the focus will be on developing your team and maximizing results.

## As a senior-level professional...

you will be able to engage in

### ***Level 3: Leading Your Agency***

with an intense focus on developing a positive work culture where excellence is the norm.



**Applications Available**  
**April 5, 2013**

**Submission Deadline**  
**June 17, 2013**

**Notification of Acceptance**  
**August 1, 2013**

**Cost**  
**\$400 members**  
**\$800 non-members**

**CEUs**  
**3.0**

**Location:**  
**Hoffman Estates Park District**  
**Bridges of Poplar Creek Golf Course**  
1400 Poplar Creek Drive  
Hoffman Estates, IL 60169

The Academy will accept applications beginning in April, 2013.

There will be 30 slots available for each of the three levels.

The academy will meet one full day per month for six months.

The Office of Recreation & Park Resources and the Recreation, Sport & Tourism Department of the University of Illinois at Urbana-Champaign are the proud sponsors of the IPRA Leadership Academy. As one of the first colleges to offer a degree in parks and recreation, the university understands the importance of leadership and continuing education in our field. At the completion of each level, individuals will receive a Certificate of Completion from the University of Illinois.



**MUST ATTEND ALL SIX SESSIONS**

- September 10, 2013
- October 15, 2013
- November 19, 2013
- December 17, 2013
- February 11, 2014
- March 11, 2014
- April 11, 2014 *Graduation*



[www.Ilipra.org](http://www.Ilipra.org)

# SESSION TOPICS

We have put together a top-notch line up of presenters who will provide practical information you can implement at your park and recreation agency. A list of level topics is below.

## LEVEL 1

Self & Staff Development  
Governance 101  
Accountability  
Diversity  
Leadership Action Plan  
Developing Your Own  
Vision & Values  
Planning & Project  
Management  
Innovation  
Business Writing Skills  
Public Speaking  
Understanding the Internal &  
External Customer  
Budgeting  
Performance Management

## LEVEL 2

Diversity  
Legal & Legislative Issues  
Think & Act Strategically &  
Systematically  
Innovation  
Building Accountability with  
Your Team  
Planning & Delivering Team  
Results  
Partnering for Success  
Maximizing Individual & Team  
Performance  
Funding Strategies  
Essentials of Staff  
Development  
Project Management  
Aligning Efforts with Identified  
Needs

## LEVEL 3

Strategies for a Successful  
Referendum  
Governance/Legal & Legislative  
Boardsmanship  
Future Trends & Strategic  
Planning  
Innovation  
Diversity  
Understanding the Skills  
Boards Look for in New  
Hires  
Accountability  
Planning & Project Management  
Creating & Building Shared Vision  
Understanding the Importance of  
Organizational Learning  
Performance Management  
Maximizing Resources

# Illinois Park and Recreation Association LEADERSHIP ACADEMY APPLICATION

Applicant Name: \_\_\_\_\_ Date: \_\_\_\_\_

Which level do you feel will be most beneficial for your development? (please attach summary explaining selection)  Level 1  Level 2  Level 3

## Part 1: BIO

### Personal

Name \_\_\_\_\_  
 Address \_\_\_\_\_  
 Phone \_\_\_\_\_  
 Email \_\_\_\_\_  
 Years in Recreation Industry \_\_\_\_\_

### Professional

Employer \_\_\_\_\_  
 Address \_\_\_\_\_  
 Phone \_\_\_\_\_  
 Email \_\_\_\_\_  
 Supervisor's Name \_\_\_\_\_  
 Supervisor's Phone \_\_\_\_\_

## Part 2: EDUCATION

High School: \_\_\_\_\_  
 City/State: \_\_\_\_\_  
 Higher Education: (institution, major, and year of graduation)  
 \_\_\_\_\_  
 \_\_\_\_\_

*In order to ensure a diverse group within each level of the Academy, please answer the following:*

What is the largest budget that you have had direct responsibility of in the past five years?  
 \_\_\_\_\_

What is the largest number of full-time employees that you have had direct supervisory responsibility for in the past five years?  
 \_\_\_\_\_

## Part 3: BACKGROUND\*

\*Please type responses to questions below, and submit answers and supporting documents with application.

### Employment

1. Please attach a copy of your resume. Must include a minimum of the past five years.
2. What are your long-term career objectives?
3. Can you attend all six workshop dates and times?

### Recognition

1. List your participation in any professional and/or business organizations, official positions and honors received and the dates of your participation and/or awards.
2. What have you accomplished in any one or more of these activities? Describe its importance to you and the organization.

### Volunteerism

1. List the names of volunteer organizations in which you have been involved. Identify official positions held, and/or received and the dates of your affiliation.
2. Describe the responsibilities associated with your most significant volunteer commitment.
3. What are your long-term civic/volunteer objectives and how do they complement your career objectives?

### Leadership

1. How would you describe your personal leadership style and capabilities?
2. What do you hope to gain from and how would you expect to utilize your Leadership Academy experience?
3. What one parks and recreation problem particularly interests you? What approaches do you feel are critical to its solution?

### Employer Understanding:

A statement from your supervisor or board member committing to your participation of one-day per month for six months is required.